

Commission Meeting Agenda



Mayor

Samuel D. Cobb

City Commission

Marshall R. Newman

Jonathan Sena

Patricia A. Taylor

Joseph D. Calderón

Garry A. Buie

Don R. Gerth

City Manager

J. J. Murphy

May 2, 2016



Hobbs City Commission
Regular Meeting
City Hall, City Commission Chamber
200 E. Broadway, 1st Floor Annex, Hobbs, New Mexico

Monday, May 2, 2016 - 6:00 p.m.

Sam D. Cobb, Mayor

Marshall R. Newman
Commissioner - District 1

Jonathan Sena
Commissioner - District 2

Patricia A. Taylor
Commissioner - District 3

Joseph D. Calderón
Commissioner - District 4

Garry A. Buie
Commissioner - District 5

Don R. Gerth
Commissioner - District 6

A G E N D A

*City Commission Meetings are
Broadcast Live on KHBX FM 99.3 Radio*

CALL TO ORDER AND ROLL CALL

INVOCATION AND PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

1. Minutes of the April 18, 2016, Regular Commission Meeting
2. Minutes of the April 18, 2016, Budget Work Session

PROCLAMATIONS AND AWARDS OF MERIT

3. Proclamation Proclaiming May 1 - 7, 2016, as "*Public Service Recognition Week*"

PUBLIC COMMENTS *(For non-agenda items.)*

CONSENT AGENDA *(The consent agenda is approved by a single motion. Any member of the Commission may request an item to be transferred to the regular agenda from the consent agenda without discussion or vote.)*

4. Resolution No. 6431 - Approving a Proposed Memorandum of Understanding with the Hobbs Professional Firefighters Association Interpreting Section 11(B) of the Collective Bargaining Agreement *(Fire Chief Eric Enriquez)*

DISCUSSION

5. Report on Status of Proposed Revisions to the Traffic Code *(Efren Cortez, Police Capt. Michael Walker)*
6. Presentation of Live Streaming Options for City Commission Meetings from the Information Technology Department *(Ron Roberts, I.T. Director, Christa Belyeu, Deputy I.T. Director, I. T. Department)*

ACTION ITEMS (Ordinances, Resolutions, Public Hearings)

7. Resolution No. 6432 - Authorizing the Purchase of Video Equipment for Recording of City Commission Meetings *(Ron Roberts)*
8. Resolution No. 6433 - Authorizing a Memorandum of Agreement Between Lea County, City of Hobbs, City of Lovington, City of Eunice, City of Jal and Town of Tatum for the Operation and Maintenance of a P25 800 MHz Radio System *(Police Chief Chris McCall)*
9. Consideration of Approval of Bid No. 1545-16 for Main Street Sidewalk and ADA Improvements and Recommendation to Reject All Bids and Re-Bid the Project *(Todd Randall)*
10. Consideration of Approval of Change Order #1 with Parkhill, Smith & Cooper for the Del Norte Pump Station Improvements Project in the Amount of \$102,099.58 *(Tim Woormer)*
11. Resolution No. 6434 - Authorizing a Lease Agreement with Republic First National Bank for Three (3) Type 111 G4500 Ambulances *(Fire Chief Eric Enriquez)*

COMMENTS BY CITY COMMISSIONERS, CITY MANAGER

12. Next Meeting Date:

- ▶ Regular Meeting - ***Monday, May 16, 2016***, at 6:00 p.m.

ADJOURNMENT

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the above meeting, please contact the City Clerk's Office at (575) 397-9207 at least 72 hours prior to the meeting or as soon as possible.



CITY OF HOBBS

COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: City Commission Meeting Minutes

DEPT. OF ORIGIN: City Clerk's Office
DATE SUBMITTED: April 29, 2016
SUBMITTED BY: Jan Fletcher, City Clerk

Summary:

The following minutes are submitted for approval:

- ▶ Regular Commission Meeting of April 18, 2016
- ▶ Commission Budget Work Session of April 18, 2016

Fiscal Impact:

Reviewed By: _____
Finance Department

N/A

Attachments:

Minutes as referenced under "Summary".

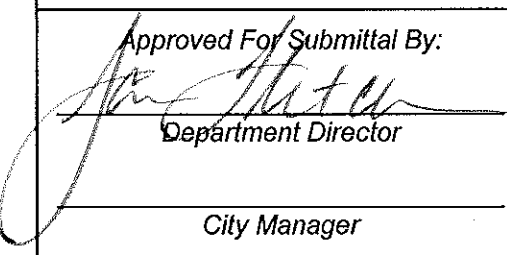
Legal Review:

Approved As To Form: _____
City Attorney

Recommendation:

Motion to approve the minutes as presented.

Approved For Submittal By:


Department Director

City Manager

**CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN**

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

Minutes of the regular meeting of the Hobbs City Commission held on Monday, April 18, 2016, in the City Commission Chamber, 200 East Broadway, 1st Floor Annex, Hobbs, New Mexico.

Call to Order and Roll Call

Mayor Cobb called the meeting to order at 6:00 p.m. and welcomed everyone in attendance to the meeting. The City Clerk called the roll and the following answered present:

Mayor Sam D. Cobb
Commissioner Jonathan Sena
Commissioner Patricia A. Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Absent: Commissioner Marshall R. Newman

Also present: J. J. Murphy, City Manager
Mike Stone, City Attorney
Chris McCall, Police Chief
Eric Enriquez, Fire Chief
Paul Thompson, Fire Captain
Ronny Choate, General Services Director
Ron Roberts, Information Technology Director
Todd Randall, City Engineer
Nicholas Goulet, Human Resources Director
Tim Woomeer, Utilities Director
Raymond Bonilla, Community Services Director
Doug McDaniel, Parks and Recreation Director
Linda Howell, Golf Course General Manager
Matt Hughes, Golf Superintendent
Britt Lusk, Teen Center Supervisor
Toby Spears, Finance Director
Meghan Mooney, Director of Communications
Sandy Farrell, Library Director
Ann Betzen, Executive Assistant/Risk Manager
Mollie Maldonado, Deputy City Clerk
Jan Fletcher, City Clerk
44 citizens

Invocation and Pledge of Allegiance

Commissioner Sena delivered the invocation and Commissioner Calderón led the Pledge of Allegiance.

Approval of Minutes

Commissioner Calderón moved that the minutes of the regular meeting held on April 4, 2016, be approved as presented. Commissioner Taylor seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Proclamations and Awards of Merit

Mayor Cobb proclaimed April 18, 2016, as "*Lineman Day*". Mayor Cobb stated he presented the proclamation to Xcel Energy earlier in the day.

PUBLIC COMMENTS

Mr. Joe Pelzo recommended the City of Hobbs and the Hobbs Municipal Schools (HMS) join efforts to fight child poverty and improve education in the community.

Mr. Hermilo Ojeda with KLMA Radio Station thanked the Commission for all the hard work they put forth in the community. He also thanked Commissioner Calderón for being on the HMS Board and for being a great mentor as well as a teacher. He stated he graduated from high school through the efforts of Commissioner Calderón.

Mr. Dennis Barcuch and Mr. Bryon Marshall addressed concerns regarding separate meetings which were scheduled to discuss live streaming of the City Commission meetings. Mr. J. J. Murphy, City Manager, stated he directed staff to schedule separate meetings with Mr. Barcuch, Mr. Marshall and Mr. Nicholas Maxwell to hear their ideas on the subject. After separate meetings were scheduled, Mr. Barcuch and Mr. Marshall arrived together to attend one of the meetings along with Commissioner Pat Taylor.

Mayor Cobb stated it was inappropriate for Mr. Barcuch and Mr. Marshall to demand a meeting together with City staff after appointments were made for them to meet individually with staff.

Commissioner Taylor stated she thought it was a good idea for everyone to meet at the same time regarding live streaming.

Commissioner Sena stated Mr. Barcuch and Mr. Marshall created a breach of etiquette when they demanded to meet together regarding live streaming.

Commissioner Buie apologized to everyone involved and stated it was his idea for City staff to meet with individuals from the community regarding video recording of the City Commission meetings.

CONSENT AGENDA

Mayor Cobb explained the Consent Agenda and the process for removing an item from the Consent Agenda and placing it under Action Items.

Commissioner Taylor moved for approval of the following Consent Agenda Item(s):

Resolution No. 6427 - Approving an Encroachment Agreement and an Encroachment Easement in the City Right-of-Way at Lot 17, Block 25, Second Unit, of the Dale Bellamah Addition, Located at 1500 West Berry Street as Requested by Mary Helen Little.

Resolution No. 6428 - Authorizing an Amendment to the City of Hobbs' Cash Handling and Receipting Policy.

Resolution No. 6429 - Opposing the Bureau of Land Management's Proposed Venting and Flaring Rule.

Commissioner Calderón seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the resolutions and supporting documentation are attached and made a part of these minutes.

Discussion

There were no items for discussion presented.

Action Items

FINAL ADOPTION: Ordinance No. 1094 - Amending Chapter 15.05 and Chapter 15.32 of the Hobbs Municipal Code Related to the Placement of Signs and Billboards. Mr. Kevin Robinson, Development Coordinator, explained the ordinance and stated Hobbs City Code, Chapter 15.05 Definitions and Chapter 15.32 Signs contain the developmental regulations for the placement of signs and billboards on private property located within the City. He stated the majority of the revisions are syntactical in nature to provide continuity and clarity of the regulations; however, major changes were made in regard to the placement of billboards, electronic signage and portable signs. Mr. Robinson stated the Hobbs Planning Board reviewed this issue on June 16, 2015, and

voted unanimously to recommend approval of this ordinance and the City Commission approved publication of the ordinance on June 29, 2015. He stated the adoption of the ordinance was tabled on August 3, 2015, by the Commission and directed back to the Planning Board for further review with business sign owners. The Planning Board reviewed this issue in further detail and on March 15, 2016, voted unanimously to recommend approval of the ordinance. Mr. Robinson stated the City Commission voted to publish the ordinance on March 21, 2016.

Mr. Clay Martin, a local business owner, stated he was not aware of any changes being made to the sign ordinance.

Commissioner Buie stated the Planning Board has had numerous meetings regarding the sign ordinance.

In response to Mayor Cobb's question, Mr. Stone stated a proposed ordinance is open to diminimous amendment upon final reading but substantive amendments offered at adoption require the adoption to be postponed to a subsequent meeting causing the ordinance to be republished. He stated the Commission may approve the Sign Ordinance in its final published format and choose not to enforce Section 15.32.070 entitled "Exempted Signs and Portable Signs" for 90 days.

Commissioner Sena moved that Ordinance No. 1094 be tabled. Commissioner Taylor seconded the motion.

Commissioner Buie stated the Planning Board met numerous times to discuss the sign ordinance with the public. He stated they did their due diligence to involve the community in the recommended changes of the ordinance.

Mr. Stone reminded Mayor Cobb that there is a motion on the table to table Ordinance No. 1094. There being no further discussion, the vote was recorded as follows: Sena yes, Taylor yes, Buie no, Gerth no, Calderón no, Cobb no. The motion failed.

Mayor Cobb requested a motion to approve Ordinance No. 1094 - Amending Chapter 15.05 and Chapter 15.32 of the Hobbs Municipal Code Related to the Placement of Signs and Billboards in its final format with the stipulation that Section 15.32.070 entitled "Exempted Signs and Portable Signs" not be enforced until 90 days from date of adoption.

Proper publication having been made, and there being no further public comment or further discussion, Commissioner Buie moved that Ordinance No. 1094 be adopted as presented. Commissioner Calderón seconded the motion and the vote was recorded as

follows: Sena no, Taylor no, Buie yes, Gerth yes, Calderón yes, Cobb yes. The motion carried. A copy of the ordinance is attached and made a part of these minutes.

Resolution No. 6430 - Authorizing an Allocation of Lodgers' Tax Funds to Fund Various Annual Events for FY 2017. Mr. Toby Spears, Finance Director, stated the City Commission held a joint work session with the Lodgers' Tax Board on March 15, 2016, to hear presentations from organizations regarding funding requests for FY 2017.

Mr. Spears explained the approved lodgers' tax allocation percentages based on the current City ordinance as follows:

- ▶ 15% for public safety and City incurred sanitation cost;
- ▶ 20% advertising and promotion of events for non-profit and for-profit organizations and public entities with no one event exceeding \$25,000.00;
- ▶ 25% support of Airport Commercial Air Service at the Lea County Airport; and
- ▶ 40% for advertising, promoting, marketing of events for the City of Hobbs and Lea County.

Mr. Spears stated the 2017 budgeted lodgers' tax revenues are projected to be about \$950,000.00.

Mayor Cobb recommended that the Commission vote on Lodgers' Tax funding by groups and/or individually.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organizations:

| | City Manager | Lodgers' Tax Board |
|---|--------------|--------------------|
| ▶ EDC - Airline Subsidy | \$279,497.62 | \$279,497.62 |
| ▶ City of Hobbs - Rockwind Golf Course/Concerts | \$ 75,000.00 | \$ 75,000.00 |
| ▶ City of Hobbs - Slam & Jam Gus Macker | \$ 78,500.00 | \$ 78,500.00 |
| ▶ Lea County Event Center | \$ 50,000.00 | \$ 50,000.00 |

There being no discussion or comments, Commissioner Calderón moved that the Commission accept the City Manager's and Lodgers' Tax Board's funding recommendation as presented for each organization. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|--|--------------|--------------------|
| ▶ Hobbs Chamber of Commerce - Holiday Tourn. | \$ 8,443.43 | \$ 8,443.43 |

In response to Commissioner Sena's question, Mr. Murphy clarified that the request from the Hobbs Chamber of Commerce in the amount of \$8,443.43 is solely for the Holiday Tournament and there is no recommendation to fund the Beer and Wine Fest.

There being no further comments, Commissioner Calderón moved that the Commission accept the City Manager's and the Lodgers' Tax Board's funding recommendation in the amount of \$8,443.43. Commissioner Taylor seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|---|--------------|--------------------|
| ▶ Hispano Chamber of Commerce Mariachi Christmas | \$ 13,450.00 | \$ 8,450.00 |

There being no discussion or comments, Commissioner Calderón moved that the Commission accept the City Manager's funding recommendation of \$13,450.00. Commissioner Gerth seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|---|--------------|--------------------|
| ▶ Hispano Chamber of Commerce Fiesta de Septiembre | \$ 17,500.00 | \$ 12,500.00 |

There being no discussion or comments, Commissioner Calderón moved that the Commission accept the City Manager's funding recommendation of \$17,500.00. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organizations:

| | City Manager | Lodgers' Tax Board |
|-------------------------------------|--------------|--------------------|
| ▶ Hobbs Kennel Club | \$ 2,600.00 | \$ 2,600.00 |
| ▶ Lea County Commission of the Arts | \$ 10,000.00 | \$ 10,000.00 |
| ▶ Light of Lea County | \$ 10,000.00 | \$ 10,000.00 |
| ▶ Southwest Symphony | \$ 25,000.00 | \$ 25,000.00 |

There being no discussion or comments, Commissioner Calderón moved that the Commission accept the City Manager's and Lodgers' Tax Board's funding recommendation as presented for each organization. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|---------------|--------------|--------------------|
| ▶ Hobbs USSSA | \$ 60,000.00 | \$ 70,000.00 |

There being no discussion or comments, Commissioner Taylor moved that the Commission accept the Lodgers' Tax Board's funding recommendation of \$70,000.00. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|-----------------------------------|--------------|--------------------|
| ▶ Western Heritage Museum Complex | \$ 20,000.00 | \$ 20,000.00 |

A discussion was held on the funding amount for the Western Heritage Museum and the City's prior commitment to pay \$37,500.00 for the Titanic Exhibit. In reply to Mayor Cobb's inquiry, Mr. Stone stated two separate motions need to be made by the Commission, one of which would be to fund the Western Heritage Museum in the amount of \$20,000.00 for events to be allocated from the Lodgers' Tax Fund and the second motion would be to fund the Western Heritage Museum in the amount \$17,500.00 from the City's General Fund for the promotion of the Titanic Exhibit.

Mayor Cobb requested a motion on to allocate funds from Lodgers' Tax in the amount of \$20,000.00 to the Western Heritage Museum for events. Commissioner Buie moved that the Commission fund \$20,000.00 to the Western Heritage Museum for events to be allocated from the Lodgers' Tax Fund. Commissioner Calderón seconded the motion

and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion to allocate funds in the amount of \$17,500.00 from the City's General Fund to the Western Heritage Museum for the promotion of the Titanic Exhibit. Commissioner Taylor moved that the Commission fund \$17,500.00 to the Western Heritage Museum for the promotion of the Titanic Exhibit to be allocated from the General Fund. Commissioner Buie seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|---|--------------|--------------------|
| ▶ Tuff Hedeman Championship Bull Riding | \$ 18,000.00 | \$ 18,000.00 |

There being no discussion or comments, Commissioner Buie moved that the Commission accept the City Manager's and Lodgers' Tax Board's funding recommendation in the amount of \$18,000.00 as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|-------------------------|--------------|--------------------|
| ▶ Cycle City Promotions | \$ 35,000.00 | \$ 35,000.00 |

There being no discussion or comments, Commissioner Calderón moved that the Commission accept the City Manager's and Lodgers' Tax Board's funding recommendation in the amount of \$35,000.00 as presented. Commissioner Buie seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

Mayor Cobb requested a motion on the City Manager's and/or Lodgers' Tax Board's recommendation for funding of the following organization:

| | City Manager | Lodgers' Tax Board |
|-----------|--------------|--------------------|
| ▶ IMPACTO | \$ 4,500.00 | \$ 0.00 |

There being no discussion or comments, Commissioner Sena moved that the Commission accept the City Manager's funding recommendation in the amount of \$4,500.00 as presented. Commissioner Calderón seconded the motion and the vote was

recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried.

In reply to Mr. Murphy's inquiry, Mayor Cobb stated the Commission over-allocated \$10,000.00 of the Lodgers' Tax budget but did not violate any City ordinance. He stated the recommended budget approval will stand as voted.

Consideration of Approval of a Professional Services Agreement with Life Skills Fore Youth of the Pecos for the First Tee Program. Ms. Linda Howell, Rockwind General Manager, stated the professional services agreement term with Life Skills Fore Youth of the Pecos for the First Tee Program is a one-year agreement with three one-year renewal options. She stated the amended agreement is to reflect that the funding amount will be paid in three equal payments and those payment dates are defined as April 19th, August 19th and December 19th during each term.

Ms. Adrienne Fields with Life Skills Fore Youth of the Pecos stated the program not only teaches golf skills but also teaches valuable life skills to all of the children who participate in the program.

Ms. Fields thanked Ms. Howell and Mr. Yonathan Demissie, Program Director of the First Tee Program, for all their hard work for the First Tee Program.

Mr. Demissie reviewed the events that will be held by the Life Skills Fore Youth of the Pecos for the First Tee Program.

Mr. David Frame stated he has three children who participate in the First Tee Program. He commended the City and stated it is a very meaningful program.

Commissioner Gerth stated it is a great sight to see all of the kids participating in the First Tee Program.

Commissioner Buie moved to accept the agreement with Life Skills Fore Youth of the Pecos in the amount of \$109,560.00 for the First Tee Program as presented. Commissioner Calderón seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the agreement and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of a Business Lease with the State of New Mexico Public Lands Office to Lease the Bensing Park Municipal Recreation Site for a Period of 25 Years. Mr. Doug McDaniel, Parks and Recreation Director, stated the State of New Mexico owns the land that has been designated as the Bensing Park Municipal

Recreation Site. He stated this site has recently been upgraded with the addition of new ball fields, a new concession stand building, covered spectator areas and parking. Mr. McDaniel stated the current five-year lease for the site has expired. He stated the State has proposed to lease this site to the City for a period of 25 years and wishes to enter into a Business Lease. Mr. McDaniel stated the annual fee to lease the site from the State will be \$7,000.00 per year at the beginning of the lease and will escalate to \$14,227.00 per year in the 25th and final year of the lease.

Commissioner Calderón moved to accept the Business Lease with the State of New Mexico for the Bensing Park Municipal Recreation Site as presented. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the lease and supporting documentation are attached and made a part of these minutes.

Consideration of Approval of Contract Amendment No. 2 and Early Work Release with Haydon Building Corporation Regarding the Health Wellness and Learning Center (HWLC). Mr. Murphy stated the CMAR original agreement was awarded to Haydon Construction for the HWLC on June 15, 2015, which the RFQ and RFP included the City of Hobbs and partners throughout the bidding documents. He further stated the contract was amended on August 25, 2015, to add the NMJC and HMS as "Owners" to the Contract.

Mr. Murphy explained that this amendment addresses four areas of the contract based on 50% Construction Documents and changes in the scope of work from the original. He stated Haydon has provided updated construction estimates for the Schematic and Design Development Design phases and with each step the Quality of Life Committee and Design Team has reviewed, questioned and deliberated any changes in costs provided by Haydon. Mr. Murphy reviewed the proposed amendments as follows:

- ▶ MACC Adjustment:
 - ▶ Original \$45,000,000
 - ▶ Proposed \$50,231,733
 - ▶ Justification: The original \$45M was a benchmark number for the RFP process to create a basis for comparison of the CMAR Fee and total costs from of all offers.

- ▶ Contract Time Adjustment:
 - ▶ Original 460 Calendar Days
 - ▶ Proposed 630 Calendar Days
 - ▶ Justification: The original 460 Calendar Days was based on early schematic design discussion. Through the Design Development Phase it has been determined that 630 Calendar Days will be needed to complete the project.

- ▶ General Condition Costs Adjustment:
 - ▶ Original \$1,954,384
 - ▶ Proposed \$2,571,210
 - ▶ Justification: Modified to align with increased construction time, additional bonding, insurance, and increase construction costs.

- ▶ CMAR Fee
 - ▶ Original 2.9%
 - ▶ Proposed 2.9% (Maximum not to exceed \$1,359,804)
 - ▶ Justification: HAYDON has agreed to cap their CMAR Fee based on the Design Development Budget, which was an overall total budget of \$61M. Current Construction Documents and Budget estimates are approximately \$63.5M

Mr. Murphy stated in order to keep the construction schedule as proposed and avoid assumed costs by the Contractor and/or potential sub-contractor, the City has received an Early Work Release request from Haydon for the following: Structural Steel Detailing/Shop Drawings in the amount of \$250,000.00 and Design Fee for Play Feature/Structural Foundation Details in the amount of \$12,000.00 with a total cost of \$262,000.00. He further stated the CMAR Fee is \$7,598.00 and will bring the total cost to \$269,598.00 not including gross receipts tax.

Mayor Cobb stated the City will not encumber more funds with the Amendment No. 2 and Early Work Release with Haydon Building Corporation regarding the HWLC.

Commissioner Calderón moved to approve the amendment and early work release with Haydon Building Corporation for the HWLC as presented. Commissioner Sena seconded the motion and the vote was recorded as follows: Sena yes, Taylor yes, Calderón yes, Buie yes, Gerth yes, Cobb yes. The motion carried. Copies of the amendment and supporting documentation is attached and made a part of these minutes.

In reply to Commissioner Sena's question, Mr. Murphy stated groundbreaking will take place in mid June or early July, 2016.

Comments by City Commissioners, City Manager

Commissioner Gerth commended Ms. Howell and her staff at Rockwind Golf Course for all their hard work. He stated it is a great place and they should be very proud of the facility.

Mr. Murphy stated the City has never had a First Tee Program and expressed his appreciation to the Commission for its support of the project and investing in the youth of Hobbs.

Commissioner Sena expressed his appreciation to everyone who attended the work session and this Commission meeting.

Commissioner Sena recognized Ms. Lois Mackey, wife of late Commissioner Carl Mackey, in attendance at the meeting.

Commissioner Sena stated Mr. Andrew Akufo with Lea County Commission of the Arts will be hosting a talent show on April 23, 2016, from 1:30 p.m. to 3:30 p.m.

Commissioner Taylor thanked everyone for their attendance at the work session and Commission meeting, which were long hours. Commissioner Taylor stated she is still very much in favor of building Taylor Ranch.

Commissioner Calderón recognized the Hobbs High School students in attendance at tonight's meeting.

Commissioner Buie thanked Ms. Howell and her staff for all their hard work at Rockwind Community Links.

Mayor Cobb thanked the Department Heads and City staff, some of whom chose not to receive a merit increase for FY 17, for their hard work and help in streamlining the budget process.

There being no further discussion or business, Commissioner Calderón moved that the meeting adjourn. Commissioner Buie seconded the motion. The vote was recorded as follows: Sena yes, Taylor yes, Buie yes, Calderón yes, Gerth yes, Cobb yes. The motion carried. The meeting adjourned at 7:25 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Minutes of the work session of the Hobbs City Commission held on Monday, April 18, 2016, at 4:00 p.m. in the City Commission Chamber at City Hall, 200 East Broadway, Hobbs, New Mexico.

Mayor Cobb called the work session to order and welcomed everyone in attendance. The following were present:

Mayor Sam D. Cobb
Commissioner Jonathan Sena
Commissioner Pat Taylor
Commissioner Joseph D. Calderón
Commissioner Garry A. Buie
Commissioner Don Gerth

Absent: Commissioner Marshall Newman

Also present were Mr. J. J. Murphy, City Manager, Mr. Mike Stone, City Attorney, Ms. Jan Fletcher, City Clerk and Ms. Mollie Maldonado, Deputy Clerk. Other staff members and public were also present.

Mr. J. J. Murphy, City Manager, stated that Commissioner Newman is absent from today's work session and regular Commission meeting as he was admitted to the hospital last night.

1. FY 16-17 Preliminary Budget - (General Fund Budget)

Mr. Murphy began the discussion with some introductory remarks regarding the preliminary budget for FY 16-17. He stated although there has been a downfall in the budget, the City is fortunate to have 21% in reserve or savings. He stated the budget has been prepared and areas have been cut within the budget but not core services. After cuts, the City is projected to have 34% in reserve. No merit increase is budgeted for City employees next year. Mr. Murphy stated the budget has gone through many iterations. The framework of the presentation has been prepared with respect to two (2) new City Commissioners who have not been through the budget process before.

Mr. Toby Spears, Finance Director, stated seven areas will be covered during the budget presentation:

1. Preliminary Budget Process
2. Revenue and Reserve Limits
3. General Fund Expenditures and Overall Fund Expenditures
4. General Fund Carryovers/Cash Flowback/Capital Outlay
5. Salary and Benefits
6. Special Revenue Funds
7. Enterprise Funds

Mr. Spears reviewed the budget timeline and stated the City will need to take action and adopt the preliminary budget on May 16, 2016. He stated early discussion of the budget now allows ample time for everyone to digest all of the information and present changes, if needed. Mr. Spears stated overall revenue projections are cautious and gross receipts tax (GRT) is projected at \$3.5 million per month for a total of \$42 million in GRT and \$50,997,745 in total revenue for the year. He stated expenses are projected at \$55 million. After reviewing the beginning cash balance, budgeted revenue, budgeted transfers and budgeted expenditures, Mr. Spears stated the ending cash balance will leave 34% in reserves, as stated by Mr. Murphy. He highlighted the 5-year trend in GRT revenue, general fund revenue and reserve limits. Mr. Spears noted that GRT revenue, charges for services and property taxes are the top three revenues for the City.

Mr. Spears presented the following summary of general fund expenditures and overall fund expenditures:

| | |
|--------------------------------|----------------|
| Total Budgeted Expenditures | \$ 97,442,234 |
| Total Budgeted General Fund | \$ 55,913,769 |
| <u>General Fund Breakdown:</u> | |
| Personnel and Benefits | \$ 34,563,192 |
| Operating | \$ 15,050,854 |
| Capital Outlay | \$ 6,299,723 |
| Transfers | \$ (3,510,582) |

Mr. Spears stated a 2% cost-of-living adjustment (COLA) is proposed for City employees. He also projected there will be a 14% increase in insurance premium which is a claims driven projection.

In response to Mayor Cobb's inquiry, Mr. Spears agreed that the increase would have been the same whether the City is self insured or fully insured.

Commissioner Sena inquired whether the budget includes any incentives for healthy living for the City employees. Mr. Murphy stated it is and has been under consideration but was cut from the budget due to fiscal constraints. Programs of this nature are available but an incentive has never been offered by the City.

Commissioner Taylor stated she recently received a letter from Blue Cross Blue Shield about a new program. Mr. Nicholas Goulet, Human Resources Director, stated many tools are available to the City and one of the wellness options which has been investigated has a cost of approximately \$70,000.00 to the City. Again, Mr. Murphy stated this was cut from the budget due to fiscal constraints.

Following a brief discussion on health providers and other options, Mr. Murphy stated the City can analyze revenue projections in the fall and make a decision on whether to pursue the program. Overall, he stated, many areas of the budget were cut and what is being presented is the bare minimum to continue service at its present level.

Mr. Spears reviewed the salary and benefits comparison as follows with the assumptions that were used in making the projections:

| | <u>2017</u> | <u>2016</u> | <u>2015</u> |
|--------------------|--------------|--------------|--------------|
| Salary and Ben. | \$41,680,170 | \$40,472,797 | \$39,275,377 |
| Budgeted FTE Count | 491.75 | 492 | 508 |

Assumptions:

2% Cola increase in salary

14% increase in health insurance premiums (claims driven)

20% increase in workers compensation (claims, modifier and payroll – from \$500,000 to \$599,000)

Proposed FTE Count: 2017 2016

| | | |
|---------------------|--------|--------|
| Police | 135.00 | 125.00 |
| Fire | 95.00 | 96.00 |
| Engineering | 13.50 | 15.00 |
| Parks | 87.00 | 90.75 |
| Clerk/Hobbs Express | 15.50 | 15.50 |
| General Services | 30.00 | 31.00 |
| Administration | 44.75 | 45.75 |
| Utilities | 55.00 | 55.00 |
| Finance/DMV | 16.00 | 18.00 |
| TOTAL | 491.75 | 492.00 |

Lodgers' Tax Fund

Mr. Spears reviewed the preliminary budget for the special revenue funds:

| | <u>Revenue</u> | <u>Expenditures</u> | <u>Transfers from General Fund</u> |
|-----------------------|----------------|---------------------|--|
| COPS Grant | \$ 202,647 | \$ 355,134 | \$ 152,487 |
| HWLC | \$ | \$ 16,000 | \$ 13,500 |
| Older American Fund | \$ 211,088 | \$ 849,027 | \$ 638,577 |
| Golf | \$ 857,613 | \$ 2,791,184 | \$1,936,866 |
| Cemetery | \$ 168,690 | \$ 407,473 | \$ 188,879 |
| Public Transportation | \$ 860,419 | \$ 1,204,457 | \$ 326,773 |

For clarification purposes, Mr. Spears stated there are no additional funds budgeted for the Health Wellness Learning Center.

Mayor Cobb stated the New Mexico Junior College will be contributing \$5 million from its reserve fund plus \$5 million from the bond. The City has set aside \$25 million to pay for its portion of the project. The J. F Maddox Foundation is paying \$25 million and the Hobbs Municipal Schools is paying \$1 million.

Mr. Spears reviewed the Enterprise Funds for Utilities and stated the 1/8th infrastructure tax revenue is down because the overall GRT is down. After the 1/16th Environmental Tax, the remainder of the utility fund is paid by rates.

Mr. Murphy stated the City could bond \$2 million to finish the sewerline replacement project.

A discussion was held on the next step of sewerline replacements and Mr. Woomer explained the next phase which is under design. He stated the cost to finish all of the sewerline replacements would be approximately \$12 million and would take about three years to complete if pursued aggressively. He said the City is doing careful line inspections and replacements would be handled as determined by conditions in the field. In response to Mayor Cobb's question, Mr. Woomer stated the failure rate of the lines is less than 10%.

Mr. Murphy stated with the conservative revenue and expenditures as projected, the overall budget will result in pulling \$7.5 million out of reserve.

In answer to Commissioner Taylor's inquiry about the Taylor Ranch Project, Mr. Murphy stated \$5 million is being carried over as shown on page 19 of the budget book. The project is currently under design with Wilson & Company and possible public-private partnerships are being discussed for cost sharing of the project.

FY 16-17 Preliminary Budget - (Lodgers' Tax Budget)

Mr. Murphy reviewed the requests for Lodgers' Tax funding, the available amount for allocation and the recommendation of the Lodgers' Tax Group as submitted by the spokesperson, Mr. Robbie Roberts.

In response to Mayor Cobb's question, Mr. Murphy stated that the City cannot move money within the Lodgers' Tax fund from one account to another to "rob Peter to pay Paul". It is not one lump quantity of money for spending allocations.

Mayor Cobb suggested that the City could pay any sums lacking from the General Fund, then modify the ordinance and later reimburse the Lodgers' Tax Fund.

Mr. Mike Stone, City Attorney, stated timing is the biggest issue with revisions to the ordinance at this point in time.

Mr. Murphy emphasized that the City is bound by the current constraints within the fund.

Mr. Stone stated the State of New Mexico Department of Finance and Administration (DFA) is looking closely at funding by governments to agencies.

Mr. Murphy discussed the City Manager's Lodgers' Tax recommendations as compared to the recommendations of the Lodgers' Tax Board and Lodgers' Tax Group. Mr. Murphy stated he made a recommendation that may not be happy for everyone but it was made using the guidelines and fiscal management required to work within the budget. He stated that is what leadership is about.

In answer to Mayor Cobb's question, Mr. Murphy stated the recommendations are on the regular meeting agenda for formal consideration by the City Commission tonight.

Mr. Spears clarified that the Lodgers' Tax funding requests are for May 1, 2016, through June 30, 2017.

Mr. Murphy announced that Cinco de Mayo had already been allocated funding for 2016 so they did not submit a request during this cycle. They were recommended to present a funding request in July.

Commissioner Sena stated Mr. Murphy did the job asked of him by the Commission. Everybody will always have a differing opinion on funding amounts.

Mr. Murphy stated last year, Juneteenth was funded as an exempt agency. A change in City ordinance has moved their funding to pass through the African American Chamber of Commerce; therefore, Juneteenth will present its funding request during the African American Chamber's presentation.

A discussion was held on the Impacto request which was not recommended for funding by the Lodgers' Tax Board.

Mayor Cobb stated the Western Heritage Museum was awarded \$37,500.00 last year and the City made a commitment to them for the same amount of funding this year. He apologized and stated the miscommunication was his fault.

A discussion was held on the categories of funding provided by the current Lodgers' Tax ordinance. Mr. Murphy stated money cannot be taken from the governmental entity portion of funding to move into another category. Following a lengthy discussion, Mr. Murphy stated he would rather pay the addition \$17,500.00 for the Western Heritage Museum from the General Fund.

Commissioner Buie stated that USSSA has done an excellent job of putting heads in beds for the Lodgers' Tax Fund.

Mr. Murphy stated he will stand by his recommendation to the Commission.

Following some comments regarding the funding amounts, Mr. Murphy stated his shoes are not comfortable ones to fill in making the funding recommendations. At the end of the day, it will be the Commission voting on the final approval amounts and making its own decision based on the information provided.

Ms. Geni Cavanaugh of the Southwest Symphony took exception to the data provided Mr. Robbie Roberts and the Lodgers Tax Group as 50 hotel room nights for her organization is grossly inaccurate.

Mr. Roberts, who arrived late to the meeting, stated he and Mr. Murphy have attempted to meet on this subject. He stated he was not aware that the Lodgers' Tax Board had already met on the funding requests. Mr. Roberts stated any additional data that agencies can provide is welcome and would be greatly appreciated.

2. FY 16-17 Funding Requests by Economic Development and Marketing Entities (Exempt Entities, HMC 3.25.030)

Funding requests were presented from the following agencies:

| | | |
|--------------------------------------|----|------------|
| Economic Development Corporation | | |
| Professional Services Agreement | \$ | 200,000.00 |
| Airline Service | \$ | 500,000.00 |
| Marketing for Airline Service | \$ | 75,000.00 |
| Hobbs Chamber of Commerce | \$ | 75,000.00 |
| Hispano Chamber of Commerce | \$ | 60,000.00 |
| African American Chamber of Commerce | \$ | 35,000.00 |
| Juneteenth Committee | \$ | 20,000.00 |

3. FY 16-17 Funding Request - Community Drug Coalition

| | | |
|--------------------------|----|------------|
| Community Drug Coalition | \$ | 100,000.00 |
|--------------------------|----|------------|

Mayor Cobb thanked everyone for attending the work session and for the presentations. There being no further discussion by the Commission, the meeting adjourned at 6:00 p.m.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

Office of the Mayor
Hobbs, New Mexico

PROCLAMATION

WHEREAS, Americans are served every single day by public servants at the federal, state, county and city levels. These unsung heroes do the work that keeps our nation working; and

WHEREAS, many public servants, including military personnel, police officers, firefighters, border patrol officers, health care professionals and others, risk their lives each day in service to the people of the United States and around the world; and

WHEREAS, public servants include teachers, doctors and scientists, nurses and safety inspectors, laborers, and social workers and countless other occupations. Day in and day out they provide the diverse services demanded by the American people of their government with efficiency and integrity; and

WHEREAS, without these public servants at every level, continuity would be impossible in a democracy that regularly changes its leaders and elected officials.

NOW, THEREFORE, I, Sam D. Cobb, Mayor of the City of Hobbs, New Mexico, do hereby proclaim the week of May 1-7, 2016, as

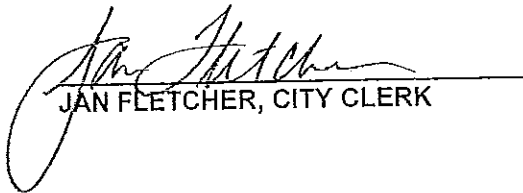
"PUBLIC SERVICE RECOGNITION WEEK"

And urge the citizens of Hobbs to celebrate all the women and men who have answered the call to serve our country and our communities as government employees. Join us this week and throughout the year in showing them the respect and appreciation they seldom receive yet richly deserve.

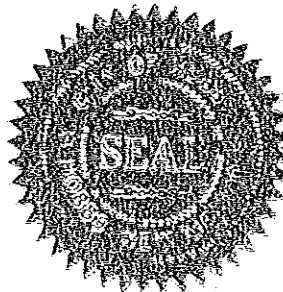
IN WITNESS WHEREOF, I have hereunto set my hand this 2nd day of May, 2016, and cause the seal of the City of Hobbs to be affixed hereto.

SAM D. COBB, MAYOR

ATTEST:



JAN FLETCHER, CITY CLERK





CONSENT AGENDA



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: A RESOLUTION APPROVING A PROPOSED MEMORANDUM OF UNDERSTANDING WITH THE HOBBS PROFESSIONAL FIREFIGHTERS ASSOCIATION INTERPRETING SECTION 11(B) OF THE COLLECTIVE BARGAINING AGREEMENT.

DEPT. OF ORIGIN: Administration
DATE SUBMITTED: April 27, 2016
SUBMITTED BY: Eric Enriquez, Fire Chief

Summary: A Memorandum of Understanding interpreting the requirements of the Fair Labor Standards Act (FLSA) in regards to training time for firefighters that attend training as a result of their employment with the Hobbs Fire Department. Current language of the CBA on the issue only states that Union members will be paid in accordance with the FLSA. This has caused some confusion which this MOU seeks to resolve. Staff recommends approval.

Fiscal Impact:

Reviewed By: _____

Finance Department

The Memorandum of Understanding will require an allocation of payment for Union Members that attended the Hazardous Materials Technician program from January 26, 2015 through January 30, 2015. The cost for the payments will total approximately \$5,500.00. This amount is budgeted within the Fire department salary and benefits budget for fiscal year 2016.

Attachments:

Proposed Memorandum of Understanding

Legal Review:

Approved As To Form: _____

City Attorney

Recommendation:

Approve the Resolution and Memorandum of Understanding

Approved For Submittal By:

Department Director

Ava Betzen
Acting City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
Ordinance No. _____
Approved _____
Other _____

Continued To: _____
Referred To: _____
Denied _____
File No. _____

CITY OF HOBBS

RESOLUTION NO. 6431

A RESOLUTION APPROVING A PROPOSED MEMORANDUM OF UNDERSTANDING WITH THE HOBBS PROFESSIONAL FIREFIGHTERS ASSOCIATION INTERPRETING SECTION 11(B) OF THE COLLECTIVE BARGAINING AGREEMENT.

WHEREAS, The City of Hobbs and the Hobbs Professional Firefighters Association ("Union") have previously negotiated and entered into a Collective Bargaining Agreement which was approved by Resolution No. 6219, on November 3, 2014; and

WHEREAS, the Parties require clarification of the language contained in Section 11(B) of the Agreement regarding Educational Leave and training time; and

WHEREAS, the Parties agree to interpretation of the Fair Labor Standards Act regarding "training time" and seek to incorporate it into the current Agreement; and

WHEREAS, certain Union members attended a Hazardous Materials Technician program from January 26, 2015 through January 30, 2015 and are entitled to remuneration which is outlined in the Memorandum of Understanding; and

NOW, THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO that the Mayor be and hereby is, authorized and directed to execute the attached Memorandum of Understanding with the Hobbs Professional Firefighters Association.

PASSED, ADOPTED AND APPROVED this 2nd day of May, 2016.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF HOBBS AND THE
HOBBS PROFESSIONAL FIREFIGHTERS ASSOCIATION**

This Memorandum of Understanding is made this _____ day of April, 2016, by and between the City of Hobbs (hereinafter "HOBBS") and the Hobbs Professional Firefighters Association (hereinafter "UNION").

PURPOSE

The purpose of this Memorandum of Understanding is to agree upon the interpretation of **Section 11(B) Educational Leave** of the current Collective Bargaining Agreement (hereinafter "CBA") between HOBBS and UNION which was originally approved as written by the Hobbs City Commission by adoption of Resolution No. 6219 on November 3, 2014. This Memorandum of Understanding shall interpret the CBA between HOBBS and UNION to set specific requirements for appropriate remuneration for attendance at educational or instructional courses in accordance with the Fair Labor Standards Act. As such, this Memorandum of Understanding shall establish an agreed upon and recognized common practice between HOBBS and UNION for the remainder of the term of the current CBA.

It is strictly understood by the parties that this Memorandum of Understanding shall serve to clarify **Section 11(B) Educational Leave** and shall be the normal course of dealing between HOBBS and UNION moving forward. In consideration of this agreed upon interpretation, HOBBS will provide remuneration for hours spent attending the HFD Hazardous Materials Technician program from January 26, 2015 through January 30, 2015 to UNION employees that attended said training outside of normal work hours.

AGREED INTERPRETATION

UNION employees shall meet all training requirements under the various job descriptions established by HOBBS, for which each employee was hired/promoted. No remuneration shall be granted for hours spent outside of normal work hours attending required or mandatory training for a given position, if said training was outlined in the employee's job description at the time of hire/promotion. No remuneration shall be granted for hours spent outside of normal work hours attending training undertaken by an employee in an effort to gain more compensation or a promotion. No remuneration shall be granted for hours spent outside of normal work hours attending training required by the State of New Mexico to meet or maintain an employee's minimum licensure requirements. Remuneration shall be granted for hours spent outside of normal work hours attending training required by departmental policy which was not previously required under a given employee's job description at the time of hire/promotion. All other terms and conditions in the current bargaining agreement shall continue in full force and affect.

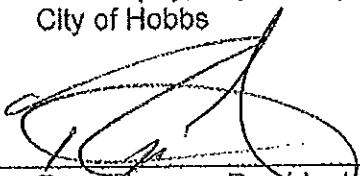
UNION has been represented in this matter by its legal counsel and UNION has voted affirmatively to operate under this agreed upon Memorandum of Understanding

moving forward under the current CBA. HOBBS' City Commission shall ratify and approve this Memorandum of Understanding at the April _____, 2016 commission meeting.

Approved:


By: _____ Date: _____
Sam D. Cobb, Mayor
City of Hobbs

By: _____ Date: _____
J.J. Murphy, City Manager
City of Hobbs

By:  _____ Date: 4/11/16
Ryan Herrera, President
Hobbs Professional Firefighters Association

Approved as to Form

By: _____ Date: _____
Michael H. Stone
City Attorney

By:  _____ Date: 4/6/16
A.J. Olsen
Hennighausen & Olsen, L.L.P.
Counsel for Hobbs Professional Firefighters Association



ACTION ITEMS



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: Video equipment and streaming services for meetings

DEPT. OF ORIGIN: Information Technology Department
DATE SUBMITTED: April 27, 2016
SUBMITTED BY: Ron Roberts, I.T. Director

Summary:

The I.T. Department is proposing 2 options for the purchase of live stream/archived on demand video and camera equipment to record city commission meetings. Both options would provide High Definition quality video. Option 1 would live stream and on demand archived meetings. It would take 30 days to implement. Option 2 would additionally allow indexing or bookmarking to the archived videos, which would allow for skipping to specific agenda items. It would take 60 days to implement.

Fiscal Impact:

Reviewed By: _____
Finance Department

Option 1

Non-indexed

Livestream

Startup Equipment

- Streaming software \$ 799
- Cameras \$4,095
- Video switcher \$1,500

Live/archival streaming \$2,388 annual
 \$8,782 first year

\$2,388 recurring annual

Option 2

Indexed archives

Granicus

Startup Equipment

- Encoder \$3,200
- Cameras \$4,095
- Video switcher \$1,500

Live/archival streaming \$7,200 annual
 \$15,995 first year

\$7,200 recurring annual

This equipment and services would be paid by reclassifying funds from Communications 01-0145-42202 to a Professional Services line item account 01-0145-42601

Attachments:

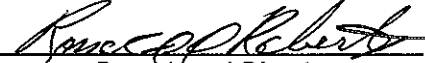
Legal Review:

Approved As To Form: _____
[Signature]
City Attorney

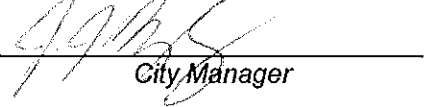
Recommendation:

Motion to approve.

Approved For Submittal By:



Department Director



City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____

Ordinance No. _____

Approved _____

Other _____

Continued To: _____

Referred To: _____

Denied _____

File No. _____

CITY OF HOBBS

RESOLUTION NO. 6432

A RESOLUTION AUTHORIZING THE PURCHASE OF VIDEO EQUIPMENT FOR RECORDING CITY COMMISSION MEETINGS

WHEREAS, a request has been made that the City Commission begin recording City Commission meetings; and

WHEREAS, the IT Department is proposing two options that would provide high definition quality video;

| | | | Accepted |
|-----------|-------------------------|----------|----------|
| Option 1: | Non-indexed | | |
| | First year cost | \$ 8,782 | _____ |
| | Recurring cost (annual) | \$ 2,388 | |
| Option 2: | Indexed Archives | | |
| | First year cost | \$15,995 | _____ |
| | Recurring cost (annual) | \$ 7,200 | |

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor is hereby authorized and directed to approve the purchase of Video Equipment for recording of City Commission meetings as set forth herein.

PASSED, ADOPTED AND APPROVED this 2nd day of May, 2016.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: MOA for the operation and maintenance of P25 Radio System
DEPT. OF ORIGIN: Police and Fire Departments
DATE SUBMITTED: April 27, 2016
SUBMITTED BY: Chris McCall, Police Chief

Summary: Requesting approval for memorandum of agreement (MOA) for the operation and maintenance of the P25 Radio System. This agreement is between Lea County, City of Hobbs, City of Lovington, City of Eunice, City of Jal and Town of Tatum. All Municipalities have agreed to the proposed changes from the original agreement dated September 2007 between Lea County, City of Hobbs and City of Lovington. The proposed MOA will allow Law Enforcement and Fire in all of Lea County to be able to communicate on the same system with shared costs for FX Software, Preventive Maintenance, Recorder, Tower Leases and Connectivity.

Fiscal Impact:

Reviewed By:

[Signature]
Finance Department

There will be a shared annual cost of 37% for the City of Hobbs equaling \$49,950.00
Connectivity cost of \$3,200.00 and Tower leases \$1,600.00.
Total fiscal impact \$54,750.00

Attachments:

- 1. Radio MOA proposed
2. Cost allocations
3. Resolution

Legal Review:

Approved As To Form:

[Signature]
City Attorney

Recommendation:

Motion to approve the MOA for the operation and maintenance of P25 Radio System.

Approved For Submittal By:

[Signature] Department Director
[Signature] City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6433

A RESOLUTION AUTHORIZING A
MEMORANDUM OF AGREEMENT FOR THE OPERATION
AND MAINTENANCE OF A P25 800 MHz RADIO SYSTEM

WHEREAS, this agreement is between Lea County, City of Hobbs, City of Lovington, City of Eunice, City of Jal and Town of Tatum; and

WHEREAS, all Municipalities have agreed to the proposed changes from the original agreement dated September 2007 between Lea County, City of Hobbs and City of Lovington; and

WHEREAS, the proposed Memorandum of Agreement will allow Law Enforcement and Fire in all of Lea County to communicate on the same system, and;

WHEREAS, all parties will share in the costs for FX Software, Preventive Maintenance, Recorder, Tower Leases and Connectivity,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be and hereby is authorized to approve the Memorandum of Agreement for the Operation and Maintenance of a P25 800 MHz Radio System.

PASSED, ADOPTED AND APPROVED this 2nd day of May, 2016.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk

**MEMORANDUM OF AGREEMENT
FOR THE OPERATION AND MAINTENANCE
OF AN
P25 800 MHz RADIO SYSTEM**

THIS AGREEMENT made this _____ day of _____, 2016
between the Lea County Communication Authority (hereinafter "LCCA") City of Hobbs,
New Mexico, a municipal corporation (hereinafter "City of Hobbs") City of Lovington,
New Mexico, a municipal corporation (hereinafter "City of Lovington") City of Jal, New
Mexico, a Municipal corporation (hereinafter "City of Jal") City of Eunice, New Mexico, a
municipal corporation (hereinafter "City of Eunice") City of Tatum, New Mexico, a
municipal corporation (hereinafter "City of Tatum") and Lea County, New Mexico
(hereinafter "Lea County"); and

WHEREAS, the parties to this agreement are public agencies; and

WHEREAS, the purpose of this agreement is to operate and maintain a P25 800
MHz radio system to more effectively and efficiently provide radio and communication
services to the City of Hobbs, City of Lovington, City of Jal, City of Eunice, City of
Tatum and Lea County.

WHEREAS, it is necessary that the parties provide a method by which the
purpose of this agreement can be accomplished and the manner in which any power
will be exercised under this agreement; and

WHEREAS, the parties to this agreement are acting pursuant to the
Memorandum of Agreement, §§ 11-1-1, et seq., NMSA 1978. NOW, THEREFORE, it is
mutually agreed as follows:

1. **DESCRIPTION**

1.1 The Radio system has multiple sites in the 800 MHz and VHF radio systems. There will be two VIDA switches located at Lea County Communication Authority (LCCA) on College Lane Street in Hobbs and the other one which is a redundant switch at Hobbs Fire Station One. The VIDA Switch controls the system, its users and equipment for the entire system.

1.2 **Voice Interoperability Data Access (VIDA)**

The VIDA is the central switch that manages all the radio traffic between the sites, the consoles and the users. The switch maintenance is the mutually shared responsibility of all parties under section 7.2.2. Each Party agrees to cooperate and contract for the immediate repair of the VIDA if any portion of it should fail.

1.3 **Unified Administrator System (UAS)**

The Unified Administrator System is a computer that allows personnel to create and modify workgroups, individual radios and the sites. The UAS is the mutually shared responsibility of all parties.

1. **MAINTENANCE RESPONSIBILITIES**

2.1 **Simulcast System**

The Simulcast system consist of 8 channel sites which includes a site at LCCA, a site at Hobbs Fire Station One and a site in Lovington. The City of Hobbs is responsible for the site at LCCA and Fire Station One, and the County will be responsible for the Lovington Site.

2.2 **County Sites**

The County operates four (4) sites, located in Jal, Jal West, Eunice and Tatum. The County users are the primary users of all these sites. The maintenance of Jal, Eunice and Tatum Sites is the responsibility of Lea County, with a shared cost as defined in Section 7.

2.3 **Maljamar Site**

This site (i) enables all parties the ability to go into the western and northern part of the County; (ii) provides overlapping coverage into the party cities; of Hobbs and Lovington; (iii) provides coverage into Eddy and Chavez counties. This Site is primarily used by City of Hobbs, City of Lovington and Lea County, and the maintenance and rental cost of the Site is the mutually shared responsibility.

2.4 **Backhaul Equipment and Communications Services**

All sites are connected to the switch by a backhaul consisting of leased lines, microwave and MUX equipment. The primary MUX cabinet is located at Lea County Communication Authority. Maintenance of the backhaul lines and equipment for the individual sites and the MUX equipment are the sole responsibility of the primary users of the sites.

2.5 **User Equipment**

User Equipment is that equipment used exclusively by one Party and for which that Party is individually responsible for maintaining.

2.6 **Control Stations and User Radios**

The maintenance of control stations, mobiles and portables is the individual responsibility of the Party who owns them.

2.7 **Logging Recorders**

The Lea County Communication Authority owns and operates a logging recorder for their dispatch center. All parties are responsible for maintenance and operation of this logging recorder.

3. **OPERATING RESPONSIBILITIES**

3.1 **Radio Operation**

City of Hobbs, Lea County, City of Lovington, City of Jal, City of Eunice and City of Tatum law enforcement and emergency response radios will have access to all sites. Other users on the system may be limited depending upon what areas within the radio system they will be utilizing. All radios will utilize their own site/sites under normal operations; except for the radios equipped with the Pro-Scan capabilities (see 3.1.2 below). If the need exists to switch to the other Parties site, then the switch can be made manually.

Each of the Designated Representatives will have the authority to deny access to any users on the Designated Representatives primary site. If access is removed/denied, the Designated Representative will notify the other Representative or agency in writing through the LCCA Director, informing them of the reason for the removal. In the case of the Lovington Site, both the Lea County and Lovington Designated Representative must approve/deny access, since they both share the responsibilities of the site.

3.1.2 **Pro-Scan Radios**

Pro-scan radios allow the user to scan all of the sites programmed into the radio. The radio will then choose the best site/signal for the radio to use.

3.1.3 **Conventional Interface**

No party will create/utilize any full-time patches that would utilize a working channel on the other parties system. Temporary patches can be created at any time in case of emergency or joint operations.

3.1.4 **Encryption**

All Public Safety Agencies will be allowed to have and operate encrypted radios.

3.1.5 **BE-ON**

BE-ON is a smart phone app that allows users to communicate through the system. There are a limited amount of licenses; the LCCA/Director will give final approval on who will have the app.

3.1.6 **Radio Priorities**

City, County and Lovington law enforcement and emergency response radios will/can have a higher priority than all other radios on the system.

3.1.7 **All-Call**

Each Party will be allowed to have two radios set up with an All-Call feature. The All-Call feature will be used very sparingly in cases of extreme emergencies, or when an immediate broadcast is necessary to inform all users within the system, i.e. Amber Alert. Each party may have their own radios programmed with the Agency-Call feature.

3.1.8 **Talk Groups**

Each Party will have no more than sixty (60) talk groups on their system. The assignment of the Group Identification Numbers (GID) and Logical Identification numbers will be assigned through the LCCA Director. New or requested LID and GID numbers will be approved and assigned by the LCCA Director.

Each of the parties will limit the number to talk groups programmed into their radios to within the users needed profile/personality. The Designated Representatives will also agree in writing as to which profiles/personalities will be created/programmed into the individual radios. There will be no radios

programmed with the emergency service talk groups unless there is proper authorization from the department whose talk groups will be affected.

4. **DESIGNATED REPRESENTATIVES**

- 4.1 Each party to this agreement will have a person assigned to the working group called a designated Representative. The City of Hobbs designee, Lea County designee, City of Lovington designee, City of Jal designee, City of Eunice designee and the City of Tatum designee shall work together in maintaining and operating the system in accordance with this Agreement. Any future enhancements to be added to the system shall be approved in writing by these individuals. In the event the Designated Representatives reach an impasse in the operation and or maintenance of the system under this Memorandum of Agreement, the Parties agree that the Director of the Lea County Communication Authority shall be the final decision-maker.

4.2 **PROGRAMMING OF USER RADIOS**

The parties understand the need for assistance by outside vendors to operate and maintain the system, but controls must be in place to allow for privacy by entities and especially sensitive talk groups on the system

- A. No radio will be programmed by an outside vendor unless the profile is approved in writing by the LCCA Director or their designee.
- B. Any law enforcement talk group must also be approved by the head of the law enforcement agency from which the talk group belongs. Any radio seeking encryption that is not a Law Enforcement radio must get approval from the designated representatives outlined in this agreement.
- C. Any entity programming radios for themselves or other entities must follow these same guidelines listed above to ensure security of the system.
- D. Any vendor or an entity found not in compliance or doesn't follow these guidelines will/shall incur the costs to reprogram all radios affected by an entity or on the system if deemed necessary by the designated representatives.

4.3 Licensing

The LCCA Director will be responsible for all upgrades and new F.C.C., F.A.A or other federal licensing requirements for the entire radio system which are under this agreement.

4.4 NEW USERS/ENTITY'S

The designated representatives shall work with Local/State/Federal users to the system or new entities that wish to join the system as either their main form of communication or to increase/supplement how they currently operate. The designated representatives shall make a recommendation of costs to the requesting user under these guidelines:

- A. If a user wishes to join the system but their radio usage will be held to less than 1 hour per week of total time, and if they will have less than 5 radios on the system and only plan to use talk groups currently on the system when and if they need assistance.
- B. State/Federal entities who wish to use the system as they work in this area but are going to stay below the total time usage;

Once a cost is determined, a separate amendment to this agreement will be written and approved by the LCCA Board and Lea County. These costs shall be a yearly/bi-annual fee paid to the LCCA/Lea County Finance.

If an entity wished to join the system, then a new agreement must be completed to arrange for shared costs and expenses.

Nothing in this section will require an entity, agency or user to make a payment to LCCA as a result of using the system in a time of emergency or during mutual aid or other forms of assistance to any of the users on this agreement.

5. TERMINATION MEMORANDUM OF AGREEMENT

5.1 This MOA shall continue in full force and effect, subject to written amendments as described in Section 6.1 herein, until terminated by a party. The terminating party shall give written notice to the other Parties at least six months prior to the effective date of the notice.

5.2 Upon notice of termination of this MOA, the Party wishing to terminate the Agreement shall bear all costs involved with separating the systems.

6. **AMENDMENT**

- 6.1 This MOA may be amended by the Parties from time to time. Any amendment shall be in writing, executed and approved by the parties hereto.

7. **PAYMENTS/REPAIRS TO SHARED EQUIPMENT**

- 7.1 When the jointly (all parties) used equipment is serviced or repaired, the Lea County Communication Authority will be responsible for the payment. At the end of each quarter, the Lea County Communication Authority will send a bill to Lea County designee, the City of Hobbs designee, the City of Jal designee, the City of Eunice designee, the City of Tatum designee and the City of Lovington designee for payment. The parties will have forty-five (45) days to pay the bill.

- A. When shared user equipment is serviced or repaired on only the Lovington Site, Lea County will be responsible for the payment and then bill the City of Lovington at a 50/50 split for the cost of the repair or equipment.
- B. When shared user equipment is serviced or repaired on only the Eunice Site Lea County will be responsible for the payment and then bill the City of Eunice at a 50/50 split for the cost of the repair or equipment.
- C. When shared user equipment is serviced or repaired on the Jal new site Lea County will be responsible for the payment and then bill the City of Jal at a 50/50 split for the cost of the repair or equipment.
- D. When shared user equipment is serviced or repaired on the Maljamar Site Lea County will be responsible for the payment and then bill the City of Hobbs, and the City of Lovington at a 34/33/33 split for the cost of the repair or equipment with Lea County having the 34%.
- E. When user equipment is repaired on only the Hobbs Main and Back-Up Site the City of Hobbs will be solely responsible for the repair or equipment.
- F. When user equipment is serviced or repaired on only the Jal West site Lea County will be solely responsible for the repair and equipment.
- G. When shared user equipment is serviced on only the Tatum Site

Lea County will be responsible for the payment and then bill the City of Tatum at a 50/50 split for the cost of the repair or equipment.

7.2 All parties agree to pay a percentage of the cost for the preventative maintenance agreement (s), FX software and logging recorder as follows.

- A. Lea County at 37%
- B. City of Hobbs at 37%
- C. City of Lovington at 17%
- D. City of Tatum at 3%
- E. City of Jal at 3%
- F. City of Eunice at 3%

7.2.1 If all parties agree to an enhancement to the system, then the costs will be split equally. If an enhancement is added to the system by one party but it does not affect the other user or will not be used on the other users system, the cost will be assumed by the installing party(s).

7.2.2 Monthly service fees for lease lines, T-1 lines, and electricity and/or tower fees are incurred at the various sites: the following will be a breakdown of the costs to the entities.

- A. The Hobbs Site or the Hobbs Back-up site the City of Hobbs will be responsible for these costs. Currently it is owned and operated on City/County land and through a microwave system so there isn't expected to be any monthly costs, unless there are changes to the way the information is sent to and from the main site to the back-up site.
- B. The Lovington Site is a 50/50 split between Lea County and the City of Lovington.
- C. The Eunice Site is a 50/50 split between Lea County and the City of Eunice.
- D. The Tatum Site is a 50/50 split between Lea County and the City of Tatum.
- E. The Jal Site is a 50/50 split between Lea County and the City of Jal.
- F. Maljamar Site (largest site coverage for Lea County) the County

will be responsible for the payment and then bill all of the entities at an equal split among Lea County, City of Hobbs and City of Lovington.

G. The Jal West Site is the responsibility of the County.

8. SEVERABILITY

8.1 If any one or more of the provisions contained in this Memorandum of Agreement (MOA) shall be for any reason held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect other provisions hereof, and the Memorandum of Agreement shall be constructed as if such invalid, illegal or unenforceable provision had never been a part hereof.

9. EFFECTIVE DATE

9.1 This Memorandum of Agreement shall be in full force and effective upon execution and approval of all parties hereto.

10. STRICT ACCOUNTABILITY OF ALL RECEIPTS AND DISBURSEMENTS.

10.1 Each party shall be strictly accountable for all receipts and disbursements under this Agreement.

÷

IN WITNESS WHEREOF, the parties hereto have set their hands and seals by their duly authorized officers, agents or representatives.

CITY OF HOBBS, NEW MEXICO

LEA COUNTY, NEW MEXICO

By: _____
 , Mayor

By: _____
 , Commission Chairman

CITY OF LOVINGTON, NEW MEXICO

CITY OF TATUM, NEW MEXICO

BY: _____
 , Mayor

BY: _____
 , Mayor

CITY OF EUNICE, NEW MEXICO

CITY OF JAL, NEW MEXICO

BY: _____
 , Mayor

BY: _____
 , Mayor

APPROVED AS TO FORM:

City Of Hobbs Attorney

Lea County Attorney

City Of Lovington Attorney

City of Tatum Attorney

City of Eunice Attorney

City of Jal Attorney

LCCA, Director

FX Software, Recorder and Preventative Maintenance

Per the Radio MOA Each agency is responsible for a percentage of these costs:

| | |
|--------------------------|---------------------|
| FX Software | \$90,000.00 |
| Recorder | \$20,000.00 |
| Preventative Maintenance | \$25,000.00 |
| TOTAL = | \$135,000.00 |

Annual Cost per Agency for Software, Recorder and PM

| | | |
|---------------------|-----|-------------|
| • Lea County | 37% | \$49,950.00 |
| • City of Hobbs | 37% | \$49,950.00 |
| • City of Lovington | 17% | \$22,950.00 |
| • City of Tatum | 3% | \$4,050.00 |
| • City of Jal | 3% | \$4,050.00 |
| • City of Eunice | 3% | \$4,050.00 |

Connectivity Annual Cost

| | |
|---|--------------------|
| ◦ Hobbs to Eunice Link 50/50 split between County and Eunice | \$8,400.00 |
| ◦ Hobbs to Jal West Link County is completely responsible | \$9,600.00 |
| ◦ Hobbs to Jal Link 50/50 split between County and Jal | \$8,400.00 |
| ◦ Hobbs to Maljamar Link Equal split between LC, Hobbs, Lovington | \$9,600.00 |
| ◦ Hobbs to Tatum Link 50/50 split between County and Tatum | \$8,400.00 |
| TOTAL = | \$45,600.00 |

Lea County Annual Costs

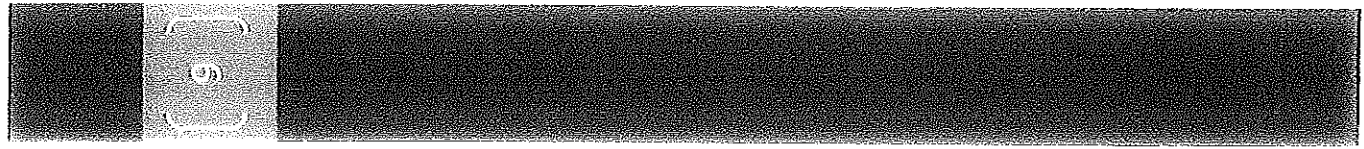
| | |
|--------------------------------|--------------------|
| ◦ FX Software, Recorder and PM | \$49,950.00 |
| ◦ Connectivity | \$25,400.00 |
| ◦ Tower Leases | <u>\$28,600.00</u> |
| TOTAL= | \$103,950.00 |

Repairs and New Tower in Lovington not included in these totals

City of Hobbs

| | |
|--------------------------------|--------------------|
| • FX Software, Recorder and PM | \$49,950.00 |
| • Connectivity | \$3,200.00 |
| • Tower Leases | <u>\$1,600.00</u> |
| TOTAL= | \$54,750.00 |

Repairs and New Tower in Lovington not included in these totals



City of Lovington

| | |
|--------------------------------|-------------------|
| • FX Software, Recorder and PM | \$22,950.00 |
| • Connectivity | \$3,200.00 |
| • Tower Leases | <u>\$1,600.00</u> |
| TOTAL= | \$27,750.00 |

Repairs and New Tower in Lovington not included in these totals

City of Jal

| | |
|--------------------------------|-------------------|
| • FX Software, Recorder and PM | \$4,050.00 |
| • Connectivity | \$4,200.00 |
| • Tower Leases | <u>\$2,400.00</u> |
| TOTAL= | \$10,650.00 |

Repairs and New Tower in Lovington not included in these totals

City of Eunice

| | |
|--------------------------------|--------------------|
| ◦ FX Software, Recorder and PM | \$4,050.00 |
| ◦ Connectivity | \$4,200.00 |
| ◦ Tower Leases | <u>\$6,300.00</u> |
| TOTAL= | \$14,550.00 |

Repairs and New Tower in Lovington not included in these totals

City of Tatum

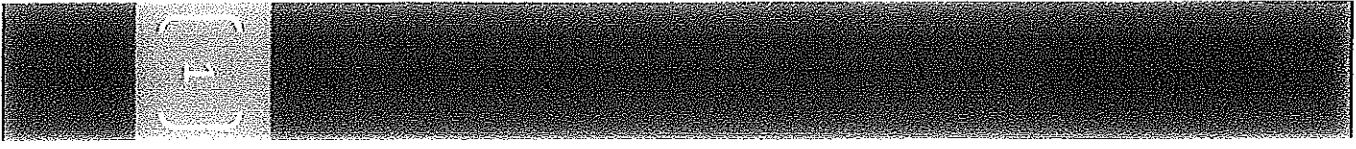
| | |
|--------------------------------|-------------------|
| ◦ FX Software, Recorder and PM | \$4,050.00 |
| ◦ Connectivity | \$4,200.00 |
| ◦ Tower Leases | <u>\$3,300.00</u> |
| TOTAL= | \$11,550.00 |

Repairs and New Tower in Lovington not included in these totals

FX Software, Recorder and Preventative Maintenance

Per the Radio MOA Each agency is responsible for a percentage of these costs:

| | |
|--------------------------|---------------------|
| FX Software | \$90,000.00 |
| Recorder | \$20,000.00 |
| Preventative Maintenance | \$25,000.00 |
| TOTAL = | \$135,000.00 |





CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: REJECT BID No 1545-16 FOR MAIN STREET SIDEWALK & ADA IMPROVEMENTS
DEPT. OF ORIGIN: Engineering Department
DATE SUBMITTED: 4-25-16
SUBMITTED BY: Todd Randall, City Engineer

Summary:

Bids were opened at 2:00 PM on Thursday, March 31, 2016 for the Main Street Sidewalk & ADA Improvements, Project CN: 2100840. The project consists of construction of sidewalk and ADA ramps on Main St., east of NM 18 (Dal Paso).

An advertisement was placed in the local newspaper. Two bids were submitted.

| Contractor | <u>Bid Alternate A</u> | <u>Bid Alternate B</u> |
|------------------------------|------------------------|------------------------|
| Abraham's Construction, Inc. | \$ 799,505.00 | \$ 544,274.00* |
| Entrench, Inc. | \$ 687,862.50 | \$ 567,964.50 |

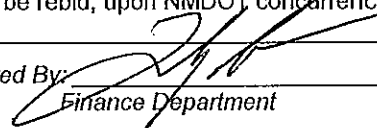
* Bid Alternate C bid forms were submitted in Bid Alternate B bid envelope

This project was bid with bid alternates. In order to properly follow the bid opening process as described in the NTC Bidding Alternates, the City of Hobbs clarified at the pre-bid meeting (and reiterated in the meeting notes, included in Addendum 1) the method for bid submittal. "Contractors need to complete an entire bid packet for each alternate: A, B and C. Each alternate bid needs to be individually sealed and submitted with entire sealed bid package, refer to NTC -- Bidding Alternates for more information."

The Contractors each had errors in the bid submittal process. Abraham's Construction, Inc. submitted their bids in individually marked envelopes, but had the package for Bid Alternate C in the Bid Alternate B envelope. At the time of opening, this error was not identified. Entrench, Inc. submitted all three of their bid alternates in one envelope, all bound by a binder comb. The City opened Bid Alternates A & B for both Contractors, verbally rejecting the bids from Entrench due to the bids not being individually sealed and stopping with Bid Alternate "B" of Abraham's, which was less than the budgeted amount.

In accordance with the above narrative, it is the recommendation of the Engineering Department that the bids received for construction of the project are rejected. It is recommended that the project be rebid, upon NMDOT concurrence.

Fiscal Impact:

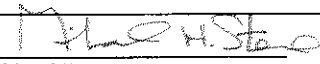
Reviewed By: 
Finance Department

Estimated Construction Cost: \$750,000
 Admin / Testing / Other: \$ 50,000
 Estimated Total Cost: \$800,000

Amount Budgeted: \$800,000 (\$185,000 Federal Funds)
 Budgeted Line Item: 48-4048-44901-00212

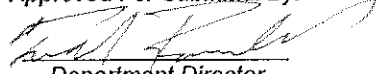
Attachments: Bid Tabulation Sheet

Legal Review:

Approved As To Form: 
City Attorney

Recommendation: Consideration by the City Commission to Reject and Re-Bid the Main Street Sidewalk & ADA Improvements Project

Approved For Submittal By:

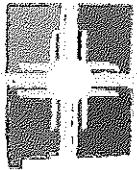

Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____
 Ordinance No. _____
 Approved _____
 Other _____

Continued To: _____
 Referred To: _____
 Denied: _____
 File No. _____



New Mexico DEPARTMENT OF
TRANSPORTATION

April 25, 2016

Todd Randall
City Engineer
City of Hobbs
200 E. Broadway St.
Hobbs, NM 88240

Susana Martinez
Governor

Tom Church
Cabinet Secretary

Re: RFB 1545-16 Rebid – City of Hobbs Project CN: 2100840

Dear Mr. Randall:

The Department has reviewed the City's request to reject all bids due to errors made by all Contractors in the bid submittal process. The Department concurs with your recommendation of bids received to be rejected and the project be rebid.

The Department concurs with an estimated date of May 5th for rebid as provided by City of Hobbs Engineering.

If you have any questions, please contact, Mark Salazar, T/LPA Project Coordinator at 575-525-7357.

Sincerely,

Digitally signed by
Armando M. Armendariz
Date: 2016.04.26 06:56:02
-06'00'

Armando Armendariz, P.E.
Division Director

Commissioners

Ronald Schmeits
Chairman
District 4

Dr. Kenneth White
Secretary
District 1

David Sepich
Commissioner
District 2

Keith Mortensen
Commissioner
District 3

Butch Mathews
Commissioner
District 5

Jackson Gibson
Commissioner
District 6

XC: Timothy Parker, District Two Engineer
Gabriela C-Apodaca, South Region Design Manager
Denny Gumfory, A/O Staff Manager 1-Local
Jesus Sandoval, Construction Liaison Engineer
Kimberley Fetherlin, T/LPA Project Specialist

| Item No. | Description | Unit | Est. Qty. Bid Alt. B | City of Hobbs Unit Price | City of Hobbs Total Bid price Alt. B | Abraham's Unit Price | Abraham's Total Bid price Alt. B | Entrench Unit Price | Entrench Total Bid price Alt. B |
|----------|--|------|-------------------------|-----------------------------|--|-------------------------|--|---------------------|------------------------------------|
| 203000 | UNCLASSIFIED EXCAVATION | CY | 150 | \$10.00 | \$1,500.00 | \$25.00 | \$3,750.00 | \$25.00 | \$3,750.00 |
| 203100 | BORROW | CY | 400 | \$15.00 | \$6,000.00 | \$30.00 | \$12,000.00 | \$28.00 | \$11,200.00 |
| 203200 | SUBEXCAVATION | CY | 400 | \$12.50 | \$5,000.00 | \$20.00 | \$8,000.00 | \$50.00 | \$20,000.00 |
| 207000 | SUBGRADE PREPARATION | SY | 2200 | \$3.00 | \$6,600.00 | \$3.00 | \$6,600.00 | \$5.00 | \$11,000.00 |
| 303160 | BASE COURSE 6" | SY | 2850 | \$8.00 | \$22,800.00 | \$15.00 | \$42,750.00 | \$12.00 | \$34,200.00 |
| 408100 | PRIME COAT MATERIAL | TON | 2.75 | \$520.00 | \$1,430.00 | \$700.00 | \$1,925.00 | \$950.00 | \$2,612.50 |
| 416000 | MINOR PAVEMENT | SY | 2200 | \$22.00 | \$48,400.00 | \$21.00 | \$46,200.00 | \$20.00 | \$44,000.00 |
| 515000 | REINFORCED CONCRETE FOR MINOR STRUCTURES | CY | 150 | \$400.00 | \$60,000.00 | \$600.00 | \$90,000.00 | \$210.00 | \$31,500.00 |
| 601000 | REMOVAL OF STRUCURES AND OBSTRUCTIONS | LS | 1 | \$45,000.00 | \$45,000.00 | \$80,905.00 | \$80,905.00 | \$89,040.00 | \$89,040.00 |
| 607199 | REMOVE AND REBUILD FENCE | LF | 725 | \$23.30 | \$16,892.50 | \$50.00 | \$36,250.00 | \$28.00 | \$20,300.00 |
| 608004 | CONCRETE SIDEWALK 4" | SY | 2175 | \$65.00 | \$141,375.00 | \$45.00 | \$97,875.00 | \$52.50 | \$114,187.50 |
| 608106 | DRIVE PAD 6" | SY | 1773 | \$80.00 | \$141,840.00 | \$65.00 | \$115,245.00 | \$62.50 | \$110,812.50 |
| 609500 | STANDARD CURB & GUTTER | LF | 2915 | \$25.00 | \$72,875.00 | \$25.00 | \$72,875.00 | \$19.00 | \$55,385.00 |
| 609706 | CONCRETE LAYDOWN CURB 6" | LF | 1675 | \$25.00 | \$41,875.00 | \$22.00 | \$36,850.00 | \$18.00 | \$30,150.00 |
| 617003 | VIDEO TAPING | LS | 1 | \$2,500.00 | \$2,500.00 | \$2,000.00 | \$2,000.00 | \$9,500.00 | \$9,500.00 |
| 618000 | TRAFFIC CONTROL MANAGEMENT | LS | 1 | \$15,000.00 | \$15,000.00 | \$22,000.00 | \$22,000.00 | \$15,000.00 | \$15,000.00 |
| 621000 | MOBILIZATION | LS | 1 | \$25,000.00 | \$25,000.00 | \$60,000.00 | \$60,000.00 | \$25,000.00 | \$25,000.00 |
| 663110 | REMOVE AND RELOCATE FIRE HYDRANT | EA | 1 | \$7,500.00 | \$7,500.00 | \$3,000.00 | \$3,000.00 | \$3,500.00 | \$3,500.00 |
| 663855 | ADJUST VALVE BOX TO GRADE | EA | 3 | \$750.00 | \$2,250.00 | \$500.00 | \$1,500.00 | \$375.00 | \$1,125.00 |
| 663890 | VALVE BOX WITH COVER | EA | 1 | \$500.00 | \$500.00 | \$600.00 | \$600.00 | \$550.00 | \$550.00 |
| 663896 | GATE VALVE-6" | EA | 1 | \$2,000.00 | \$2,000.00 | \$3,000.00 | \$3,000.00 | \$1,800.00 | \$1,800.00 |
| 663933 | ADJUST SANITARY SEWER CLEANOUT | EA | 6 | \$750.00 | \$4,500.00 | \$400.00 | \$2,400.00 | \$400.00 | \$2,400.00 |
| 667004 | MISCELLANEOUS LANDSCAPING | LS | 1 | \$10,000.00 | \$10,000.00 | \$14,000.00 | \$14,000.00 | \$9,100.00 | \$9,100.00 |
| 667110 | MAILBOX INSTALLATION - SINGLE | EA | 42 | \$325.00 | \$13,650.00 | \$350.00 | \$14,700.00 | \$375.00 | \$15,750.00 |
| 702810 | TRAFFIC CONTROL DEVICES FOR CONSTRUCTION | LS | 1 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$10,000.00 | \$10,000.00 |
| 801000 | CONSTRUCTION STAKING BY THE CONTRACTOR | LS | 1 | \$12,000.00 | \$12,000.00 | \$10,000.00 | \$10,000.00 | \$16,000.00 | \$16,000.00 |
| | | | | | \$721,487.50 | | \$799,425.00 | | \$687,862.50 |

| Item No. | Description | Unit | Est. Qty. Bid Alt. A | City of Hobbs Unit Price | City of Hobbs Total Bid price Alt. A | Abraham's Unit Price | Abraham's Total Bid price Alt. A | Entrench Unit Price | Entrench Total Bid price Alt. A |
|----------|--|------|-------------------------|-----------------------------|--|-------------------------|--|---------------------|------------------------------------|
| 203000 | UNCLASSIFIED EXCAVATION | CY | 150 | \$10.00 | \$1,500.00 | \$25.00 | \$3,750.00 | \$25.00 | \$3,750.00 |
| 203100 | BORROW | CY | 400 | \$15.00 | \$6,000.00 | \$30.00 | \$12,000.00 | \$28.00 | \$11,200.00 |
| 203200 | SUBEXCAVATION | CY | 400 | \$12.50 | \$5,000.00 | \$20.00 | \$8,000.00 | \$50.00 | \$20,000.00 |
| 207000 | SUBGRADE PREPARATION | SY | 2200 | \$3.00 | \$6,600.00 | \$3.00 | \$6,600.00 | \$5.00 | \$11,000.00 |
| 303160 | BASE COURSE 6" | SY | 2850 | \$8.00 | \$22,800.00 | \$15.00 | \$42,750.00 | \$12.00 | \$34,200.00 |
| 408100 | PRIME COAT MATERIAL | TON | 2.75 | \$520.00 | \$1,430.00 | \$700.00 | \$1,925.00 | \$950.00 | \$2,612.50 |
| 416000 | MINOR PAVEMENT | SY | 2200 | \$22.00 | \$48,400.00 | \$21.00 | \$46,200.00 | \$20.00 | \$44,000.00 |
| 515000 | REINFORCED CONCRETE FOR MINOR STRUCTURES | CY | 150 | \$400.00 | \$60,000.00 | \$600.00 | \$90,000.00 | \$210.00 | \$31,500.00 |
| 601000 | REMOVAL OF STRUCTURES AND OBSTRUCTIONS | LS | 1 | \$45,000.00 | \$45,000.00 | \$80,905.00 | \$80,905.00 | \$89,040.00 | \$89,040.00 |
| 607199 | REMOVE AND REBUILD FENCE | LF | 725 | \$23.30 | \$16,892.50 | \$50.00 | \$36,250.00 | \$28.00 | \$20,300.00 |
| 608004 | CONCRETE SIDEWALK 4" | SY | 2175 | \$65.00 | \$141,375.00 | \$45.00 | \$97,875.00 | \$52.50 | \$114,187.50 |
| 608106 | DRIVE PAD 6" | SY | 1773 | \$80.00 | \$141,840.00 | \$65.00 | \$115,245.00 | \$62.50 | \$110,812.50 |
| 609500 | STANDARD CURB & GUTTER | LF | 2915 | \$25.00 | \$72,875.00 | \$25.00 | \$72,875.00 | \$19.00 | \$55,385.00 |
| 609706 | CONCRETE LAYDOWN CURB 6" | LF | 1675 | \$25.00 | \$41,875.00 | \$22.00 | \$36,850.00 | \$18.00 | \$30,150.00 |
| 617003 | VIDEO TAPING | LS | 1 | \$2,500.00 | \$2,500.00 | \$2,000.00 | \$2,000.00 | \$9,500.00 | \$9,500.00 |
| 618000 | TRAFFIC CONTROL MANAGEMENT | LS | 1 | \$15,000.00 | \$15,000.00 | \$22,000.00 | \$22,000.00 | \$15,000.00 | \$15,000.00 |
| 621000 | MOBILIZATION | LS | 1 | \$25,000.00 | \$25,000.00 | \$60,000.00 | \$60,000.00 | \$25,000.00 | \$25,000.00 |
| 663110 | REMOVE AND RELOCATE FIRE HYDRANT | EA | 1 | \$7,500.00 | \$7,500.00 | \$3,000.00 | \$3,000.00 | \$3,500.00 | \$3,500.00 |
| 663855 | ADJUST VALVE BOX TO GRADE | EA | 3 | \$750.00 | \$2,250.00 | \$500.00 | \$1,500.00 | \$375.00 | \$1,125.00 |
| 663890 | VALVE BOX WITH COVER | EA | 1 | \$500.00 | \$500.00 | \$600.00 | \$600.00 | \$550.00 | \$550.00 |
| 663896 | GATE VALVE-6" | EA | 1 | \$2,000.00 | \$2,000.00 | \$3,000.00 | \$3,000.00 | \$1,800.00 | \$1,800.00 |
| 663933 | ADJUST SANITARY SEWER CLEANOUT | EA | 6 | \$750.00 | \$4,500.00 | \$400.00 | \$2,400.00 | \$400.00 | \$2,400.00 |
| 667004 | MISCELLANEOUS LANDSCAPING | LS | 1 | \$10,000.00 | \$10,000.00 | \$14,000.00 | \$14,000.00 | \$9,100.00 | \$9,100.00 |
| 667110 | MAILBOX INSTALLATION - SINGLE | EA | 42 | \$325.00 | \$13,650.00 | \$350.00 | \$14,700.00 | \$375.00 | \$15,750.00 |
| 702810 | TRAFFIC CONTROL DEVICES FOR CONSTRUCTION | LS | 1 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$15,000.00 | \$10,000.00 | \$10,000.00 |
| 801000 | CONSTRUCTION STAKING BY THE CONTRACTOR | LS | 1 | \$12,000.00 | \$12,000.00 | \$10,000.00 | \$10,000.00 | \$16,000.00 | \$16,000.00 |
| | | | | | \$721,487.50 | | \$799,425.00 | | \$687,862.50 |



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: Del Norte Pump Station Improvements Project - Change Order #1
DEPT. OF ORIGIN: Utilities Department
DATE SUBMITTED: April 26, 2016
SUBMITTED BY: Tim Woomer, Utilities Director

Summary:

Project Change Order No. 1 addresses additional work and quantities for the complete replacement of the #2 and #3 pumps at the Del Norte Pump Station. This change order also includes additional conduit, pull box, and wire to tie in the City's Water Supply Well #25 into the project.

#2 and #3 Pump Replacement:

After the removal of pump #1 at Del Norte Pump Station it was determined to be in poor condition and warranted the inspection of pumps #2 and #3. After inspection of pumps #2 and #3 it was determined that these pumps were also in poor condition and in need of replacement. Because the pump station is currently offline for this project it would be an opportune time to replace these two additional pumps. It should allow for minimum downtime of the pump station in preparation for the high pumping season of the summer months.

Total Cost: \$97,843.41

Well #25 pull box and conduit

Changes include new conduit, wire, and pull box for the connection of the City's Water Supply Well #25 to the new electrical service and ATS located the Del Norte pump station that accounts for existing conduit locations.

Total Cost: \$4,256.17

Construction Time: No additional construction days are required to proceed with this additional work.

Fiscal Impact:

Reviewed By:

Finance Department

Funds for the Del Norte Pump Station Improvements Project are budgeted in FY 16 in account 61-4061-44901-00138 with a budget reclassification of \$160,000 from account 61-4061-44901-00153.

Original Contract Amount: \$568,453.00
Change Order #1 Increase: \$102,099.58

Revised Contract Amount: \$670,552.58 (not including GRT)

Attachments: Change Order #1

Legal Review:

Approved As To Form:

City Attorney

Recommendation: Staff recommends the approval of Change Order #1 for the Del Norte Pump Station Improvements Project.

Approved For Submittal By:

Tim Woomer
Department Director
City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No.
Ordinance No.
Approved
Other

Continued To:
Referred To:
Denied
File No.

Date of Issuance: 5/2/2016
 Owner: City of Hobbs
 Contractor: File Construction, LLC
 Engineer: Parkhill Smith & Cooper
 Project: Del Norte Pump Station Improvements Project

Effective Date: 5/2/2016
 Owner's Contract No.: 1537-16
 Contractor's Project No.:
 Engineer's Project No.: 01.5181.13
 Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: Project Change Order No. 1 addresses additional work and quantities for the complete replacement of the #2 and #3 pumps at the Del Norte Pump Station. This change order also includes additional conduit, pull box, and wire to tie in the City's Water Supply Well #25 into the project.

Attachments: Construction Change Request #001, Construction Change Request #002R

| CHANGE IN CONTRACT PRICE | CHANGE IN CONTRACT TIMES |
|--|---|
| Original Contract Price: \$ 568,453.00 | Original Contract Times: Substantial Completion: 170 days Ready for Final Payment: 200 days |
| [Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: \$ _____ | [Increase] [Decrease] from previously approved Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for Final Payment: _____ |
| Contract Price prior to this Change Order: \$ 568,453.00 | Contract Times prior to this Change Order: Substantial Completion: 170 days Ready for Final Payment: 200 days |
| Increase of this Change Order: \$ 102,099.58 | [Increase] [Decrease] of this Change Order: Substantial Completion: 0 days Ready for Final Payment: 0 days |
| Contract Price incorporating this Change Order: \$ 670,552.58 | Contract Times with all approved Change Orders: Substantial Completion: 170 days Ready for Final Payment: 200 days |

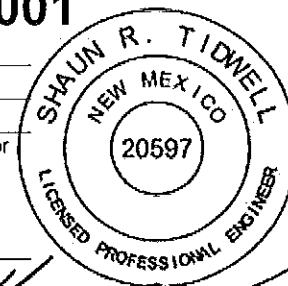
| | | |
|-------------------------------------|---|--|
| RECOMMENDED: | ACCEPTED: | ACCEPTED: |
| By: _____ Engineer (if required) | By: _____ Owner (Authorized Signature) | By: _____ Contractor (Authorized Signature) |
| Title: _____ | Title: _____ | Title: _____ |
| Date: _____ | Date: _____ | Date: _____ |

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

CONSTRUCTION CHANGE REQUEST #001

| | | |
|---|------------------------------------|--|
| PROJECT: (Name and Address) Del Norte Pump Station Renovations 1801 Joe Harvey Blvd. Hobbs, NM 88240 | DATE: 3/28/16 | <input checked="" type="checkbox"/> Owner |
| | CONTRACT DATE: 12/10/15 | <input checked="" type="checkbox"/> Architect |
| | PSC PROJECT NUMBER: 01.5181.13 | <input checked="" type="checkbox"/> Contractor |
| TO CONTRACTOR: (Name and Address) File Construction, LLC 119 Industrial Ave. NE Albuquerque, NM 87107 | OWNER'S PROJECT NUMBER: 1537-16 | <input checked="" type="checkbox"/> Other |



Shaun R. Tidwell
 3/28/16

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modification to the Contract Documents described herein. THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN UNTIL APPROVED BY THE OWNER.

Description: (Written description of the work)

ADD Booster Pumps P-2 & P-3

Provide quote for supply and installation of Pumps #2 and #3.

Submitted By: File Construction, LLC Attachments: Cost proposal pumps 2 & 3

CONTRACTOR'S RESPONSE:

Additional days requested for this CCR: 0

Add to / Deduct From Contract Sum

\$ 97,843.41

TOTAL CCR

\$ 97,843.41

Attachment: Breakdown

CONSTRUCTION CHANGE REQUEST APPROVAL

When signed by Owner and upon receipt of approved document by the Contractor, the Contractor shall proceed with the change(s) described above. If CCR is changing the Contract Sum or GMP by cost or time, an official Change Order on AIA G701 will be executed and distributed.

Approved Additional Time _____

CITY OF HOBBS, NM

By: _____
 (Signature)

Date: _____

FC LLC

| | |
|------------------------------|----------|
| CHANGE ORDER PROPOSAL | 2 |
|------------------------------|----------|

PROJECT NAME:
ENGINEER PROJECT NUMBER:
OWNER:

Del Norte Pump Station Improvements
01.5181.13
City of Hobbs

LEED TIME FOR MATERIALS

Add Pumps for #2 & #3
NOTES: 1. This pricing is based on re-using existing motor mounts.
2. This pricing is based on completing work at the same time as the original contract to reduce costs for mobilization, travel, etc.

WORK DESCRIPTION:

REQUESTED TIME EXT:

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | | |
|--|-----------|-------------|-----------------|
| 1. DIRECT LABOR: | 10.00 | MANHOURS | \$375.00 |
| 2. PAYROLL TAX BURDEN @ | 37.0% | | \$138.75 |
| 3. SMALL TOOLS & EQUIP. @ | \$1.50 | PER MANHOUR | \$15.00 |
| 4. MATERIAL | | | \$12.50 |
| 5. EQUIPMENT | | | \$180.00 |
| | | SUBTOTAL | \$721.25 |
| 6. SUB CONTRACTOR | 0.00% | | \$85,861.05 |
| | | SUBTOTAL | \$86,582.30 |
| 7. CONTRACTOR'S OVER HEAD | 5% | | \$4,329.12 |
| 8. CONTRACTOR'S PROFIT | 5% | | \$ 4,545.57 |
| | | SUBTOTAL | \$95,456.99 |
| 9. PERFORMANCE & PAYMENT BOND ADJ. @ | 2.50% | | \$2,386.42 |
| | | SUBTOTAL | \$97,843.41 |

PLUS NMGR

SUBMITTED BY: _____
(signature)

Roberta Padilla, PM

DATE: _____ 15-Mar-16



4229 ADRIAN ST.
LUBBOCK, TX 79415

QUOTATION

Quote Prepared by: **BRANDON SKELTON**

Brandon.Skelton@americanturbine.net

www.nationalpumpcompany.com

806-745-5396

Product: HE VTP

Config Name: Q-59163-1

Config SN: C-108111-R3

Flow Rate: 2850 US GPM
Total Dynamic Head: 130 FT.
Fluid: WATER
Fluid Temp: 68 °F

Pump Selection Catalog: VERT.TURB.ENCLOSED
Pump Speed: 1800 RPM
Motor Selection Criteria: MAX POWER ON DESIGN CURVE

DESCRIPTION: C-108111 - HE VTP: Q-59163-1

| QTY | ITEM | DESCRIPTION |
|-----|----------------|--|
| 1 | VT PUMP ASM | DEL-CO P2 PUMPING ASSEMBLY -H14MC 2 STAGE BOWL ASSEMBLY -12" X 0.406" X 1.94" FLANGED COLUMN ASSEMBLY -12" NL FABRICATED DISCHARGE HEAD ASSEMBLY |
| 1 | BOWL | H14MC 2 STAGE BOWL ASSEMBLY -BRZ WEAR RINGS -DYN BAL IMP -CHROME PLATED BOWL SHAFT -SS FITTED -TNEMEC N140 COATING ON OD -NW PERFORMANCE TEST -HYDROSTATIC TEST |
| 1 | COLUMN | 12" X 0.406" X 1.94" FLANGED COLUMN ASSEMBLY -INTEGRAL WELD-IN BEARING RETAINERS -TNEMEC N140 COATING ON OD & ID |
| 1 | DISCHARGE HEAD | 12" NL FABRICATED DISCHARGE HEAD ASSEMBLY -BASE FLANGE TO CONNECT TO EXISTING BARREL -1.94" MECHANICAL SEAL -TNEMEC N140 COATING ON OD & ID |



Company:
Name:
Date: 3/3/2016

Pump:

Size: H14MC (2 stage)
Type: VERT.TURB.ENCLOSED
Synch Speed: 1800 rpm
Curve: CVH14MC4P6CY
Specific Speeds:

Dimensions:

Vertical Turbine:

Speed: 1770 rpm
Dia: 11.04 in
Impeller: H14MC (3/16)
Ns: 3800
Nss: 10600
Suction: ---
Discharge: ---
Bowl Size: 14.1 in
Max Lateral: 1.25 in
Thrust K Factor: 20.3 lb/ft

Search Criteria:

Flow: 2850 US gpm

Head: 130 ft

Fluid:

Water
Density: 62.32 lb/ft³
Viscosity: 0.9946 cP
NPSHa: ---

Temperature: 68 °F
Vapor Pressure: 0.3391 psi a
Atm Pressure: 14.7 psi a

Motor:

Standard: NEMA
Enclosure: WP-I

Size: 125 hp
Speed: 1800 rpm
Frame: 405

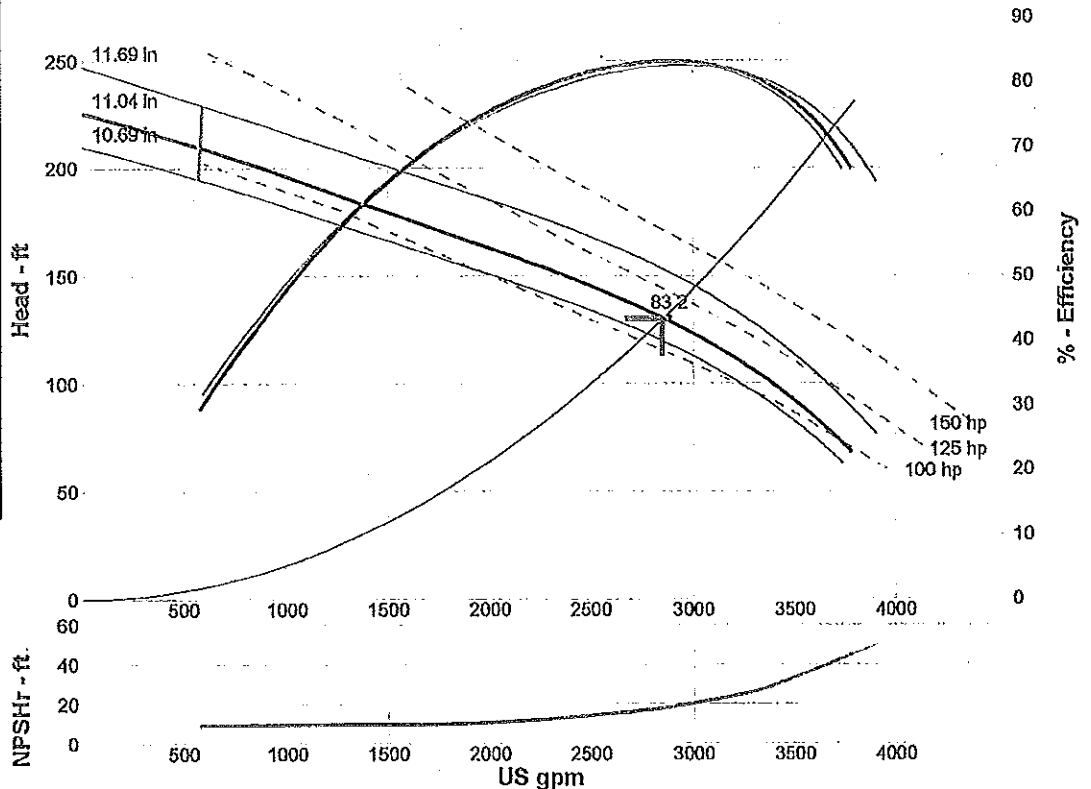
Sizing Criteria: Max Power on Design Curve

Pump Limits:

Temperature: 180 °F
Pressure: 340 psi g
Sphere Size: 0.92 in

Power: 960 hp
Eye Area: 41.9 in²

| | |
|------------------------|----------------------|
| ---- Duty Point ---- | |
| Flow: | 2852 US gpm |
| Head: | 130 ft |
| Eff: | 83.1% |
| Power: | 113 hp |
| NPSHr: | 17.9 ft |
| ---- Design Curve ---- | |
| Shutoff Head: | 226 ft |
| Shutoff dP: | 97.7 psi |
| Min Flow: | 577 US gpm |
| BEP: | 83.2% @ 2885 US gpm |
| NOL Power: | 113 hp @ 2885 US gpm |
| -- Max Curve -- | |
| Max Power: | 134 hp @ 2950 US gpm |



UNLESS OTHERWISE SPECIFIED: [1] PUMP LIMITS AND PERFORMANCE BASED ON STANDARD MATERIALS. [2] PERFORMANCE MEETS HI 14.6-2011 GRADE 1B TOLERANCES AT THE RATED CONDITION WITHIN THE SELECTION WINDOW. [3] NPSHR AT 1ST STAGE IMPELLER CENTERLINE.

Performance Evaluation:

| Flow US gpm | Speed rpm | Head ft | Efficiency % | Power hp | NPSHr ft |
|-------------|-----------|---------|--------------|----------|----------|
| 3420 | 1770 | 97.4 | 78.3 | 107 | 30.5 |
| 2850 | 1770 | 130 | 83 | 113 | 17.9 |
| 2280 | 1770 | 153 | 79.3 | 111 | 12.3 |
| 1710 | 1770 | 172 | 68.8 | 107 | 9.85 |
| 1140 | 1770 | 191 | 52.6 | 104 | 9.42 |

Quote #: Q-59163-R2



4229 ADRIAN ST.
LUBBOCK, TX 79415

QUOTATION

Quote Prepared by: **BRANDON SKELTON**

Brandon.Skelton@americanturbine.net

www.nationalpumpcompany.com

806-745-5396

Product: HE VTP

Config Name: Q-59163-2

Config SN: C-108113-R3

Flow Rate: 3500 US GPM
Total Dynamic Head: 178 FT.
Fluid: WATER
Fluid Temp: 68 °F

Pump Selection Catalog: VERT.TURB.ENCLOSED
Pump Speed: 1800 RPM
Motor Selection Criteria: MAX POWER ON DESIGN CURVE

DESCRIPTION: C-108113 - HE VTP: Q-59163-2

| QTY | ITEM | DESCRIPTION |
|-----|----------------|--|
| 1 | VT PUMP ASM | DEL-CO P3 PUMPING ASSEMBLY -H16MC 2 STAGE BOWL ASSEMBLY -12" X 0.406" X 1.94" FLANGED COLUMN ASSEMBLY -12" NL FABRICATED DISCHARGE HEAD ASSEMBLY |
| 1 | BOWL | H16MC 2 STAGE BOWL ASSEMBLY -BRZ WEAR RINGS -DYN BAL IMP -CHROME PLATED BOWL SHAFT -SS FITTED -TNEMEC N140 COATING ON OD -NW PERFORMANCE TEST -HYDROSTATIC TEST |
| 1 | COLUMN | 12" X 0.406" X 1.94" FLANGED COLUMN ASSEMBLY -INTEGRAL WELD-IN BEARING RETAINERS -TNEMEC N140 COATING ON OD & ID |
| 1 | DISCHARGE HEAD | 12" NL FABRICATED DISCHARGE HEAD ASSEMBLY -BASE FLANGE TO CONNECT TO SUCTION BARREL -1.94" MECHANICAL SEAL -TNEMEC N140 COATING ON OD & ID |



Company:
Name:
Date: 3/3/2016

Pump:

Size: H16MC (2 stage)
Type: VERT.TURB.ENCLOSED
Synch Speed: 1800 rpm
Curve: CVH16MC4P6CY
Specific Speeds:
Dimensions:
Vertical Turbine:
Speed: 1770 rpm
Dia: 12.36 in
Impeller: H16MC (3/16)
Ns: 3600
Nss: 7600
Suction: ---
Discharge: ---
Bowl Size: 15.6 in
Max Lateral: 0.94 in
Thrust K Factor: 24.1 lbf/ft

Search Criteria:

Flow: 3500 US gpm
Head: 178 ft
Fluid:
Water
Density: 62.32 lb/ft³
Viscosity: 0.9946 cP
NPSHa: ---
Temperature: 68 °F
Vapor Pressure: 0.3391 psi a
Atm Pressure: 14.7 psi a

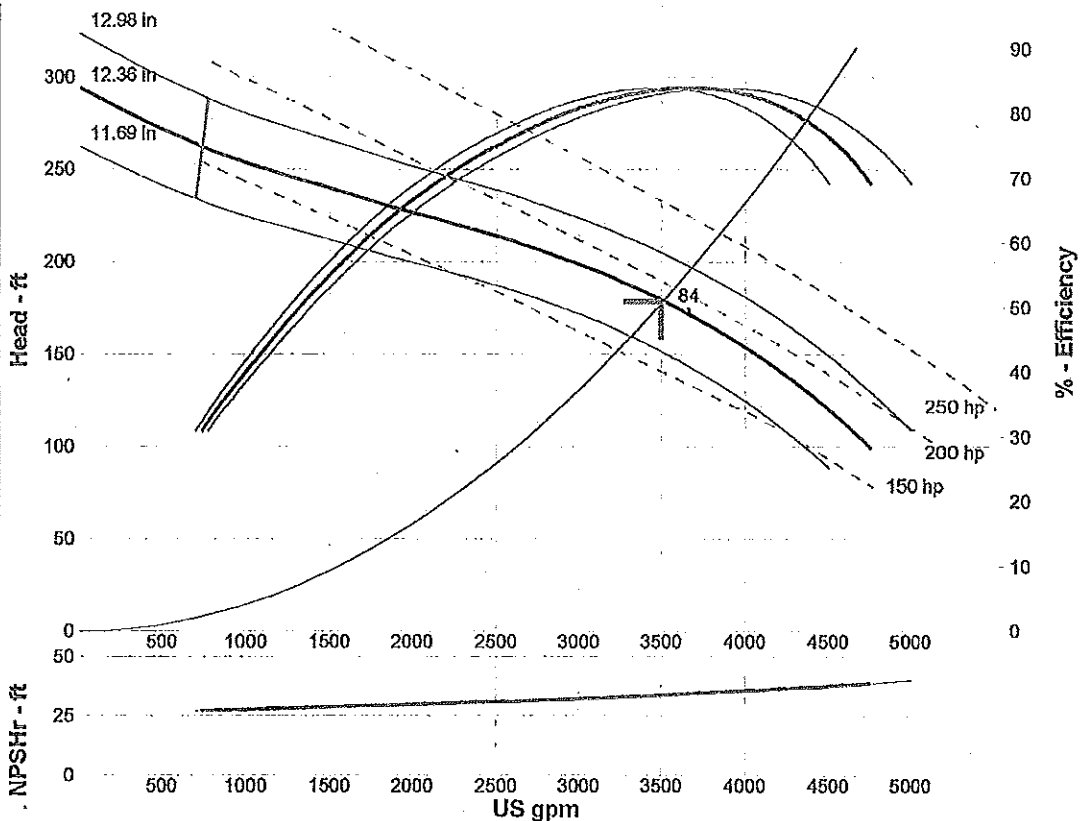
Motor:

Standard: NEMA
Enclosure: WP-1
Sizing Criteria: Max Power on Design Curve
Size: 200 hp
Speed: 1800 rpm
Frame: 445

Pump Limits:

Temperature: 180 °F
Pressure: 350 psi g
Sphere Size: 1 in
Power: 960 hp
Eye Area: 48.9 in²

| | |
|--------------------------|----------------------|
| ----- Duty Point ----- | |
| Flow: | 3504 US gpm |
| Head: | 178 ft |
| Eff: | 83.6% |
| Power: | 188 hp |
| NPSHr: | 33.8 ft |
| ----- Design Curve ----- | |
| Shutoff Head: | 294 ft |
| Shutoff dP: | 127 psi |
| Min Flow: | 733 US gpm |
| BEP: | 84% @ 3666 US gpm |
| NOL Power: | 189 hp @ 3666 US gpm |
| ----- Max Curve ----- | |
| Max Power: | 218 hp @ 3850 US gpm |



UNLESS OTHERWISE SPECIFIED: [1] PUMP LIMITS AND PERFORMANCE BASED ON STANDARD MATERIALS. [2] PERFORMANCE MEETS HI 14.6-2011 GRADE 1B TOLERANCES AT THE RATED CONDITION WITHIN THE SELECTION WINDOW. [3] NPSHR AT 1ST STAGE IMPELLER CENTERLINE.

Performance Evaluation:

| Flow US gpm | Speed rpm | Head ft | Efficiency % | Power hp | NPSHr ft |
|----------------|--------------|------------|-----------------|-------------|-------------|
| 4200 | 1770 | 141 | 81.2 | 184 | 36.3 |
| 3500 | 1770 | 179 | 83.6 | 188 | 33.8 |
| 2800 | 1770 | 205 | 78.7 | 183 | 31.7 |
| 2100 | 1770 | 224 | 67.3 | 173 | 30 |
| 1400 | 1770 | 243 | 51.2 | 164 | 28.5 |

Quote #: Q-59163-R2



PARKHILLSMITH&COOPER

RFI Transmittal

Parkhill, Smith & Cooper, Inc. | 501 West San Antonio El Paso TX 79901 United States

PROJECT: 5181.13 Hobbs Del Norte Pump Station Imprvs
5181.13 DATE SENT: 2/24/2016

SUBJECT: Existing pumps vs. New Pumps-Urgent RFI ID: 004

TYPE: RFI TRANSMITTAL ID: 00048

ACTION: Answered VIA: Mail

FROM

| NAME | COMPANY | EMAIL | PHONE |
|---------------|--------------------------------|-----------------------|-----------------------|
| Shaun Tidwell | Parkhill, Smith & Cooper, Inc. | stidwell@team-psc.com | 915-543-3328 x3328 |

TO

| NAME | COMPANY | EMAIL | PHONE |
|--------------|--------------------------------|---------------------|-----------------------|
| Ofelia Ochoa | Parkhill, Smith & Cooper, Inc. | oochoa@team-psc.com | 915-543-3325 x3325 |

REMARKS: It has been requested by the City of Hobbs for File Construction to provide a cost for providing new pumps for pump #2 and #3. Below is the information requested from File via e-mail dated February 23, 2016 from Roberta Padilla:

Pump number 2 shall be identical to the pump specified to replace number 1: 125 HP, 2850 gpm, 130 ft TDH, 1800 rpm.

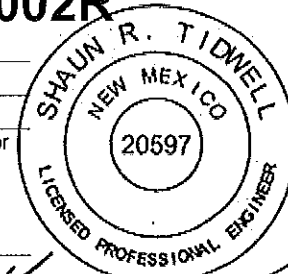
Pump number 3 shall be: 200 HP, 3500 gpm , 178 ft TDH, 1800 rpm.

With the exception of the design point, the remainder of the specification for pumps 2 &3 shall be identical to that in the specification.

Please submit the quote via email to stidwell@team-psc.com

CONSTRUCTION CHANGE REQUEST #002R

| | | |
|---|------------------------------------|--|
| PROJECT: Del Norte Pump Station Renovations 1801 Joe Harvey Blvd. Hobbs, NM 88240 | DATE: 4/11/2016 | <input checked="" type="checkbox"/> Owner |
| | CONTRACT DATE: 12/10/15 | <input checked="" type="checkbox"/> Architect |
| | PSC PROJECT NUMBER: 01.5181.13 | <input checked="" type="checkbox"/> Contractor |
| TO CONTRACTOR: File Construction, LLC 119 Industrial Ave. NE Albuquerque, NM 87107 | OWNER'S PROJECT NUMBER: 1537-16 | <input checked="" type="checkbox"/> Other |



Shaun R. Tidwell
 4/11/16

Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modification to the Contract Documents described herein. **THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN UNTIL APPROVED BY THE OWNER.**

Description: (Written description of the work)
Conduit and Feeder Repair
 Furnish and install the following:

1. Approximately 80 feet of conduit and required fittings (match existing conduit size)
2. 80 feet of 3- #2/0 AWG wire & #6 Ground.
3. 11" x 17" Inground pullbox, with concrete apron. Bolt down Lid to be labeled "ELECTRIC"

Please provide quote for supply and installation of the all items mentioned.

Submitted By: FC LLC Attachments: Cost Proposal/Backup

CONTRACTOR'S RESPONSE:

Additional days requested for this CCR: 0 days

Add to / Deduct From Contract Sum

\$ 4,256.17

TOTAL CCR

\$ 4,256.17

Attachment: Breakdown

CONSTRUCTION CHANGE REQUEST APPROVAL

When signed by Owner and upon receipt of approved document by the Contractor, the Contractor shall proceed with the change(s) described above. If CCR is changing the Contract Sum or GMP by cost or time, an official Change Order on AIA G701 will be executed and distributed.

Approved Additional Time _____

CITY OF HOBBS, NM

By: _____
 (Signature)

Date: _____

FC LLC

| | |
|------------------------------|--------------|
| CHANGE ORDER PROPOSAL | 2REV1 |
|------------------------------|--------------|

PROJECT NAME:
ENGINEER PROJECT NUMBER:
OWNER:

Del Norte Pump Station Improvements
01.5181.13
City of Hobbs

LEED TIME FOR MATERIALS

| |
|--|
| Repair damage electrical feeder |
|--|

WORK DESCRIPTION:

REQUESTED TIME EXT:

| | | |
|--|--|--|
| | | |
|--|--|--|

| | | | |
|--------------------------------------|--------|-------------|------------|
| 1. DIRECT LABOR: | 2.00 | MANHOURS | \$75.00 |
| 2. PAYROLL TAX BURDEN @ | 37.0% | | \$27.75 |
| 3. SMALL TOOLS & EQUIP. @ | \$1.50 | PER MANHOUR | \$3.00 |
| 4. MATERIAL | | | \$2.50 |
| 5. EQUIPMENT | | | \$36.00 |
| | | SUBTOTAL | \$144.25 |
| 6. SUB CONTRACTOR | 0.00% | | \$3,622.06 |
| | | SUBTOTAL | \$3,766.31 |
| 7. CONTRACTOR'S OVER HEAD | 5% | | \$188.32 |
| 8. CONTRACTOR'S PROFIT | 5% | \$ | 197.73 |
| | | SUBTOTAL | \$4,152.36 |
| 9. PERFORMANCE & PAYMENT BOND ADJ. @ | 2.50% | | \$103.81 |
| | | SUBTOTAL | \$4,256.17 |

PLUS NMGR

SUBMITTED BY: _____
(signature)

Roberta Padilla, PM

DATE: _____ 07-Apr-16

Change Order Request

Corbins Electric
 4829 S 38th Street
 Phoenix, AZ 85040
 Telephone: 602-275-8500
 Fax: 602-225-0103



CorbinsElectric
 Doing It Right The First Time

COR # 1
 Date: 4/6/2016
 Project Name: Del Norte Pump Station
 Project Number: 160004
 Page Number: 1

File Construction
 116 Industrial Avenue, NE
 Albuquerque, NM 87107
 Telephone: (505) 345-8283
 Contact: Roberta Padilla
 E-mail: rpadilla@fconst.com

Work Description

In response to your request, Corbins Electric is pleased to offer the bid proposal pricing, detail and clarifications in accordance with the contract documents detailed herein for the above referenced project.

Contract Documents:

Not Applicable

Scope of Work:

Repair damaged conduit to the Well Feeder. Price is based on work being performed during a scheduled trip for contract work. Proposal will need to be adjusted if a special trip is required.

Standard Exclusions:

1. Sales and use taxes, overtime, engineering, surveying, CADD file license fees, blueprint and reprographic costs, permits and plan check fees, cost of bid, payment and performance bonds, any and all allowances unless specifically noted herein, utility company costs, SWPPP, fees or consumption fees, electrical code upgrades and/or repairs to existing systems, warranty or freight claims for owner provided equipment.
 2. Temporary power.
 3. EEW (Energized Electrical Work).
 4. Demolition, except as needed to make safe.
 5. Repair of roofing for any roof penetrations, Ceiling fixture support wires.
 6. Fire alarm devices, exit lights and emergency battery packs added by Fire Marshal, Electrical Inspector or plan review.
 7. Fire rated enclosures for fixtures and devices, Patching, painting and rust-proofing other than factory finish, Access panels.
 8. All formed concrete for equipment pads, transformer pads, duct banks, pole bases, and/or pole base auguring, Concrete, asphalt and drywall demo, disposal, removal and patch/repair.
 9. Sound, CCTV, cable TV, satellite, security, HVAC, tele/data, wiring, devices and terminations.
 10. All miscellaneous and mechanical control wiring that is not specifically shown on the electrical drawings.
 11. Dumpster and disposal fees (to be provided and paid for by General Contractor)
 12. Additional costs for hazardous work conditions such as asbestos abatement, confined space etc.
- a) Rock excavation (rock is defined as material than cannot reasonably be excavated with the use of a Case 580 or equivalent backhoe without special attachments).
- b) Any unknown or unmarked underground utilities, structures, or debris, whether natural or manmade; any downtime, delays or losses resulting from conflicting schedules, material, equipment or contractors/suppliers.

Additional clarifications:

1. To the extent that Subcontractor's timely performance of work is unreasonably impacted whether by acceleration, delay or otherwise, however caused, by Contractor, Owner, or any other party for whose acts Subcontractor is not legally liable, Subcontractor shall be entitled to an equitable adjustment to its contract which may include additional compensation and/or an extension of time, including any increased costs of labor, overtime, and/or materials.
2. Spoils generated by subcontractor's work to be spread on site. Offsite removal of spoils is not included.
3. Construction water will be supplied onsite by general contractor at no charge.
4. This proposal is based on a standard Monday through Friday, (8) hours per day, (40) hour workweek.

Itemized Breakdown

| Description | Qty | Net Price | U | Total Mat. | Labor | U | Total Hrs. |
|--|-----|-----------|---|------------|-------|---|------------|
| RMC 1-1/2" | 50 | 248.11 | C | 124.06 | 9.00 | C | 4.50 |
| RMC COUPLING 1-1/2" THREADED | 2 | 198.00 | C | 3.96 | 0.05 | C | 0.00 |
| PVC-40 ADAPTER FEMALE 1-1/2" UNDERGROUND | 3 | 34.83 | C | 1.04 | 22.00 | C | 0.66 |
| PVC-80 1-1/2" UNDERGROUND | 30 | 63.10 | C | 18.93 | 4.25 | C | 1.27 |
| RMC ELBOW 1-1/2" 90 DEG | 3 | 684.71 | C | 20.54 | 75.00 | C | 2.25 |

ORIGINAL

Change Order Request



CorbinsElectric
Doing It Right The First Time

COR # 1
Date: 4/6/2016
Project Name: Del Norte Pump Station
Project Number: 160004
Page Number: 2

| Description | Qty | Net Price | U | Total Mat. | Labor | U | Total Hrs. |
|---|------------|-----------|---|---------------|-------|---|--------------|
| 3M SCOTCHRAP CORROSION TAPE 10MIL 2"X100' | 2 | 22.34 | E | 44.68 | 0.50 | E | 1.00 |
| TRENCH - HAND 12"x24" ROCKY SOIL | 30 | 0.00 | E | 0.00 | 26.00 | C | 7.80 |
| BACKFILL & COMPACTION 12" X 24" (LF) | 30 | 0.00 | E | 0.00 | 10.00 | C | 3.00 |
| QUAZITE PULL BOX PG1118BB18 | 1 | 131.75 | E | 131.75 | 1.50 | E | 1.50 |
| QUAZITE PULL BOX COVER PG1118HH0009 | 1 | 132.94 | E | 132.94 | 0.25 | E | 0.25 |
| THHN #6 STR BLACK | 80 | 313.30 | M | 25.06 | 9.00 | M | 0.72 |
| THHN 2/0 STR BLACK | 240 | 1,424.41 | M | 341.86 | 20.00 | M | 4.80 |
| SPLICE CRIMP CU ONLY 1/0 AWG | 3 | 136.48 | C | 4.09 | 0.80 | E | 2.40 |
| HEAT SHRINK TUBING FOR # 1 TO #3/0 - 5" LONG | 3 | 621.86 | C | 18.66 | 0.25 | E | 0.75 |
| 12x 12x 6" BOX HNGD CVR - NEMA 3R | 1 | 69.77 | E | 69.77 | 1.90 | E | 1.90 |
| 1/4-20x 2 1/4 WEDGE ANCHOR - 1 1/8" MIN DEPTH | 20 | 33.33 | C | 6.67 | 16.00 | C | 3.20 |
| 1/4-20 HEX NUT W/ NYLON INSERT - PLTD STL | 20 | 9.71 | C | 1.94 | 0.05 | C | 0.01 |
| FENDER WASHER 1/4" X 1" PLTD STL | 20 | 4.38 | C | 0.88 | 0.05 | C | 0.01 |
| Totals | 539 | | | 946.83 | | | 36.03 |

Summary

| | | |
|-------------------------|-----------------------|-------------------|
| General Materials | | 946.83 |
| Material Total | | 946.83 |
| COMPOSITE CREW | (36.03 Hrs @ \$51.00) | 1,837.53 |
| PROJECT MANAGER @ 12.5% | (1.80 Hrs @ \$55.00) | 99.00 |
| CONSUMABLES | (1.08 Hrs @ \$51.00) | 55.08 |
| ESTIMATING | (1.00 Hrs @ \$55.00) | 55.00 |
| Subtotal | | 2,993.44 |
| Overhead | (@ 10.000 %) | 299.34 |
| Markup | (@ 10.000 %) | 329.28 |
| Subtotal | | 3,622.06 |
| Final Amount | | \$3,622.06 |

CLIENT ACCEPTANCE

COR #: 1
 Final Amount: \$3,622.06
 Name: _____
 Date: _____
 Signature: _____
 Change Order #: _____

I hereby accept this quotation and authorize the contractor to complete the above described work.

ORIGINAL



CITY OF HOBBS
COMMISSION STAFF SUMMARY FORM

MEETING DATE: May 2, 2016

SUBJECT: A Resolution Authorizing a Lease Agreement with Republic First National for Three (3) Type III G4500 Ambulances
DEPT. OF ORIGIN: Fire Department
DATE SUBMITTED: April 26, 2016
SUBMITTED BY: Eric Enriquez, Fire Chief

Summary:

The City of Hobbs Fire Department began leasing ambulances in January of 2002. We currently have two separate lease agreements covering five (5) ambulances. One of these leases will mature in January 2017. That lease covers three (3) ambulances, one which was damaged beyond repair in a motor vehicle accident. At this time, the Fire Department is wishing to enter into a lease for three (3) Type III G4500 ambulances. This new lease will replace the lease which is set to mature in January 2017. These ambulances are available through HGAC contract with Professional Ambulance. Professional Ambulance has been the department's ambulance supplier since we began the leasing program. Republic First National Bank will be the leasing institution, and have been so throughout our leasing program. The ambulances would be delivered approximately 120-150 days from the date of the signed production order and upon meeting NFPA 1917 the State Fire Marshal's Office will grant approval to use Fire Protection Funds.

Fiscal Impact:

Reviewed By: [Signature]
Finance Department

This would be a 4 year lease term with the payment each year being \$110,711.84. These payments would be due in April of each year for the duration of the lease. There is also an option for a guaranteed buy back from Professional Ambulance in the amount of \$75,000 at the completion of the lease. The department would also have the ability to purchase these ambulances at the same price of \$75,000, if we chose to. There would be no fiscal impact to the general fund, as the funds for this expenditure would come from the Fire Protection Fund. We currently have funds available in the Fire Protection Fund, and will be seeking approval to use by the State Fire Marshal's Office upon the completion of NFPA 1917 requirements.

Attachments:

- 1. Resolution
- 2. Quotes (Republic First National and Professional Ambulance)
- 3. Lease Terms with Republic First National
- 4. Ambulance specifications
- 5. Approval from NM State Fire Marshal's Office

Legal Review:

Approved As To Form: [Signature]
City Attorney

Recommendation:

Motion to approve for the City of Hobbs to enter into a lease agreement for three (3) ambulances.

Approved For Submittal By:

[Signature]
Department Director

City Manager

CITY CLERK'S USE ONLY
COMMISSION ACTION TAKEN

Resolution No. _____ Continued To: _____
Ordinance No. _____ Referred To: _____
Approved _____ Denied _____
Other _____ File No. _____

CITY OF HOBBS

RESOLUTION NO. 6434

A RESOLUTION AUTHORIZING A LEASE AGREEMENT WITH
REPUBLIC FIRST NATIONAL FOR THREE TYPE III G4500 AMBULANCES

WHEREAS, the City began leasing ambulances in January 2002 and currently have five (5) ambulances under two separate lease agreements with one of the ambulances damaged beyond repair in a motor vehicle accident leaving four (4) working ambulances; and

WHEREAS, this new lease will replace a maturing lease and will be for three (3) Type III G4500 ambulances that will give us a total of seven (7) functional ambulances; and

WHEREAS, these ambulances are available through HGAC contract with Professional Ambulance; and

WHEREAS, Republic First National Bank will be the leasing institution; and

WHEREAS, the ambulances will be delivered approximately 120-150 days from the date of the signed production order,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF HOBBS, NEW MEXICO, that the Mayor be authorized to enter a lease agreement with Republic First National Bank subject to authorization from the New Mexico State Fire Marshal's Office.

PASSED, ADOPTED AND APPROVED this 2nd day of May, 2016.

SAM D. COBB, Mayor

ATTEST:

JAN FLETCHER, City Clerk



2525 West State Road 114
Rochester, IN 46975
(800) 700-7878
Fax: (800) 865-8517

www.republicfirstnational.com

April 19, 2016

To: Barry Young
Vendor: Professional Ambulance
From: Angie Deming

Customer: City of Hobbs

Thanks for the opportunity to give you a quote on your latest project!

Equipment: Three (3) New Type III Ambulances

Unit Cost: \$478,776.00
Down Payment: \$0.00
Net Financed: \$478,776.00
Frequency of Payments: Annual

Term: 4 Years
1 Payment @: \$110,711.84 Due 04/01/2017
1 Payment @: \$110,711.84 Due 04/01/2018
1 Payment @: \$110,711.84 Due 04/01/2019
1 Payment @: \$110,711.84 Due 04/01/2020
Balloon Payment @: \$75,000.00 Due 05/01/2020 Guaranteed by Professional Ambulance.
APR: 2.97%

Assumed Closing Date: May 2016
Delivery Date: October 2016

The lease is to be executed within 14 days of the equipment purchase contract. The quote is subject to acceptance of our documentation and credit approval. Payments and rates reflect pre-application of escrow earnings and manufacturer discounts (if any); and are based upon vendor payments being made no earlier than above dates. Rates are subject to change with Treasury Bills of like-maturity prior to funding. The lease must qualify for Federal Income Tax Exempt status for the Lessor.

Sincerely,
Republic First National Corporation

Angie Deming
angie@rfronline.com

"When results matter"



Kem Bales
888-972-5420
FAX 806-272-5420
KBalesProAm@aol.com

SALES OFFICE
309 FM 3381
Comanche, Texas 76442
WATTS 866-356-2236
FAX 325-356-3360
www.proambulance.net

Hobbs Fire Department
Attn: Mark Ray
mray@hobbsnm.org
200 E. Broadway
Hobbs, New Mexico 88240

April 15, 2016

Dear Mr. Ray;

We would like to thank you for your continued interest in our company, and for allowing us to provide your service with information on our ambulances. We hope this information is both helpful and informative for your upcoming ambulance purchasing. Per your request, I am enclosing information on the AEV Type III ambulances.

2016 - GM G-4500 AEV Type III Ambulance \$ 161,955.00

(3) Trucks w/PA Discounts \$477,776.00
HGAC Purchasing Fee 1,000.00

TOTAL \$ 478,776.00

Includes:

This truck similar to the last 2 trucks in 2014 plus requested additions
Build time is 120-150 days
Pricing is good until 2016 G-4500 Diesel chassis are sold out
Delivery to Hobbs, NM
1 Hobbs personnel to factory for final inspection

Delivery will be approximately 120-150 days after receipt of signed production order.

Terms: Payment is expected at time of delivery and acceptance of unit.

If you choose to purchase without going thru the lengthy bid process, we have purchasing contracts with Buyboard and HGAC.

If you have any questions or need any additional information, please do not hesitate to give us a call toll free at (888) 972-5420 or (866) 356-2236.

Thank you,

Kem Bales
KB/nc



Shop Order

Professional Texas
Kem Bales

City of Hobbs
200 E/ Broadway
Hobbs, NM 88240

Exp. Date: 04/29/2016
Quote No: 10519-0014
04/14/2016

Job/Order No: Proposal

Page 1

DESCRIPTION

== *******BID STANDARDS******* - 10.110 10/26/15 ==

|-- ORDER NUMBER

ORDER NUMBER ??XX-????????????????????????????????

|-- *Order Date: Post July 1, 2015*

~~|-- **KKK Required State: No**~~

Vehicle Quantity (Vehicles)

Quality Management System ISO 9001:2008 Registered

BODY NUMBER:

|-- MICKEY BODY DUE DATE :

CHASSIS VIN NUMBER:

ACCOUNT MANAGER: Mikael Blevins

REFERENCE UNIT #: 14XC 17760-61

RE-WRITE DATE : 3-30-16

SEAT BELT POSITIONS MODS

|-- CAB SEAT BELT MOD:

|-- Total: 2 Positions

|-- REAR SEAT BELT MOD:

|-- **Total: 4 Positions**

Revision Level: 0 - Zero - ORIGINAL VERSION

Change Order Level: 0 - Zero - ORIGINAL VERSION

== *****G4500 - 14200 GM 159 Cut Chassis*** - 10.110 10/26/15 ==**

2016 GM, G4500 Cutaway Diesel, 14200, 159" WB

DESCRIPTION

- |-- Engine: 6.6 Duramax 6600 Turbo Diesel - G4500 SCR System
 - |-- SCR System: G4500 Behind Rear Axle
 - |-- Transmission: 6-Speed Automatic - MYD - OverDrive
 - |-- Engine Block Heater: Part of YF2 Package, Not connected to Shoreline
- |-- YF2 - Amb Prep Package - G4500 14,200 Cargo
 - |-- Throttle: OEM System thru Cruise Control
- |-- Rear Axle: 3.73 ratio with locking differential
- |-- Transmission Oil Cooler: External V14
- |-- Brakes: 4-Wheel Anti Lock, 4-Wheel Disc
- |-- Stabilizer: Front Axle Mounted, OEM
- |-- Shock Absorbers: Front OEM
- |--
- |-- Mirrors, 2 , VelVac Euro-style, Pwr/Ht/Turn #716800
- |-- Daytime Running Lights: Included on Chassis OEM
- |-- Tire Spare: To match other tires mounted on chassis
 - |-- Location: Shipped Loose
 - |-- Jack and Tire Tools: None
- |-- **Wheel Simulators: Phoenix #GDG01, installed over Steel Wheels, G3500/4500**

#SIMU-02CA

|-- Exhaust System: with passenger side exit
Relocated to be just behind rear wheels, 90 degrees to body sidewall.

- |-- GM Cutaway Rear Sway Bar: OEM
- |-- Restraint System
- |-- Radio, AM/FM/CD ETR, Stereo ,OEM
- |-- Power Ports: (2) 12v Power Ports in Cab
 - |-- Air Conditioning: HVAC Rear Connection Hook up
- |-- Cab interior color: Medium Pewter
- |-- Cab Floor: Black Rubberized Vinyl
- |-- Cab Headliner: OEM
- |-- Speed control & tilt steering wheel: OEM

NC Inspection Required: NONE

== 172 x 95 Mod Body, G4500-14200 - 10.110 10/26/15 ==
Tire Valve Extensions, S/S Braided, PR, Dual Rear Wheel, GM
AEV Part No: EXTE-VALV01

BODY

- |-- Body Build Information
- Body Number;
- Account Manager;
- Chassis Type :
- Mickey Body Due Date;

|-- ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"
Unless specified as a minimum dimension.

DESCRIPTION

Body, Module: Cut-away, 172 x 95 x 72" Interior Head Room - G

|-- **Headroom: 74/72" Finished Interior - Ducted A/C**

|--

|-- **Cab Extension: 10-inch - allows full OEM seat travel + 4"**

|-- **Compartment Construction: STANDARD, Unless Specified Otherwise**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compt Floors: Sweep-out, even with bottom door jamb**

Unless Specified Otherwise.

|-- **Compartment Ventilation - Austin Flap style #VT-2495-A01, STD**

|-- **Curbside Entry Door (CSE): 73.8 High x 31 Wide G4500**

|-- **C/S Door Check : Double Action Gas Shock**

|-- **Door Swing Angle: Set just over 90 degrees**

|-- **Curbside Entry Door (CSE) Location: Standard, Rearward of M-7 Compt if Optioned**

|--

|-- **Step Well, CURBSIDE Entry Door, 1-Step Diamond Plate**

|-- **Light, Step Well: 3" Weldon, White, STD**

Weldon No 3-8025-1400-3T. Light shall come on with CS door only.

|-- **M-1 Compt (LF): 72 HR, 79.8" H x 18.6" W x 19.4" D**

|-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Diamond Plate**

|-- **Compartment Finish: Diamond Plate Standard**

|-- **Compartment Door Ventilation - small punched half moon Louvered Door**

|-- **Compt Floor: Sweep-out, even with bottom door jamb.**

|-- **Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch**

|-- **Light, Compt, M-1 (LF): Intertek Model No ZY-156-921**

MTB Note: 1" Hole, Centered in Compartment ceiling

|-- **Prep for 02 Lift: NONE**

|--

|-- **M-2 Compt (LFM): 31.5" H x 44.5" W x 19.4" D**

|-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Diamond Plate**

|-- **Compartment Finish: Diamond Plate Standard**

|-- **Compt Floor: Sweep-out, even with bottom door jamb.**

DESCRIPTION

|-- **Bio-Waste: Diamond Plate Closeout for Bio in A/A**

Dogleg for interior access bio-waste.

14" W x 13"H and compartment depth less 2".

|-- **Doors, Compartment, DOUBLE DOORS (std)**

|-- **M-2 Shelf, Adjustable, Ext: .125 Alum, 2" Upward lip**

|-- **Shelf Bracket: CPI 90 Deg with Slotted Holes**

|-- **Light, Compt, M-2 (LFM): Intertek Model No ZY-156-921**

MTB Note: 1" Hole, Centered in Compartment ceiling

|-- **Condenser, 12V: ACC #X717, Dual Fan, Under M-2 Compartment**

|-- **Condenser Brackets: Under M-2, angled down**

|-- **Standard Conduit: 1-1/2"', with pull wire**

|-- **CONDUIT ORIGINATION POINT: M-2 compartment**

|-- **CONDUIT TERMINATION POINT: Behind A/A Board (Panel)**

|--

|--

|-- **M-3 Compt (LR): 58.5" H x 29.1" W x 19.4 D**

WITH 58.5" HIGH M3, THIS WILL NARROW THE TELEMETRY AREA & LP WILL PROBABLY NOT FIT

|-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Diamond Plate**

|-- **Compartment Finish: Diamond Plate Standard**

|-- **Compartment Ventilation - Compartment Ceiling O O O O**

MTB NOTE:

Specified compartments shall have a hat channel at the ceiling level. The hat channel shall run to no closer than 1" from the compartment side walls to allow for air exchange. Hidden from view, shall be two to three, (4") holes above the hat channel to exhaust the compartment air when the door is closed to allow it to close with minimal effort.

|-- **Compt Floor: Sweep-out, even with bottom door jamb.**

|-- **Door, Compartment, SINGLE DOOR, 2-point Latch ILOS**

|-- **Shelves, (2) Adjustable, Ext: .125 Aluminum, 2" Upward Lips**

|-- **Shelf Bracket: CPI 90 Deg with Slotted Holes**

|-- **Light, Compt, M-3 (LR): Intertek Model No ZY-156-921**

MTB Note: 1" Hole, Centered in Compartment ceiling

DESCRIPTION

|--

|-- **M-5 Compt (RR): 72 HR, 79.8" H x 25.6" W x 21"D**|-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Diamond Plate**|-- **Compartment Finish: Diamond Plate Standard**|-- **Compartment Ventilation - Compartment Ceiling** O O O O

MTB NOTE:

Specified compartments shall have a hat channel at the ceiling level. The hat channel shall run to no closer than 1" from the compartment side walls to allow for air exchange. Hidden from view, shall be two to three, (4") holes above the hat channel to exhaust the compartment air when the door is closed to allow it to close with minimal effort.

|-- **Compt Floor: Sweep-out, even with bottom door jamb.**|-- **Compartment Door: SINGLE DOOR, Forward hinged 2-point Latch**|-- **M-5 Dividers, Adj: (1) 14x60 H, (1) 14x30 H, Opt #2**|-- **Divider Material: .125 Aluminum Sheet**|-- **Strap: 2" Webb, w/ Chrome Metal Seatbelt buckle**

This strap is to secure things from moving while the vehicle is in motion, it is not a tested device and is not designed to be a crash stable securing device.

|-- **2" Footman Loops: Locate back from jamb**|-- **Light, Compt, M-5 (RR): 4" Flush, T/L No 40003**

MTB Note : 4 1/2" Light hole required, when Full Height compartment

|--

|-- **M-6 Compt (RRFwd): 17.2" H x 13.5" W x 19.4" D**|-- **Compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Diamond Plate**|-- **Compartment Finish: Diamond Plate Standard**|-- **Compt Floor: Sweep-out, even with bottom door jamb.**|-- **Compartment Door: SINGLE DOOR, 1-point Latch**|-- **Light, Compt, M-6 (RRF): Intertek Model No ZY-156-921**

MTB Note: 1" Hole, Centered in Compartment ceiling

DESCRIPTION

|--

|-- **M-7 Compt (RF): 72 HR, 46.6" H x 25.25" W, I/O to ALS**|-- **Compartment Door: SINGLE DOOR, 1-point Latch**|-- **Light, Compt, M-7 (RF): NONE**

|--

|-- **M-8 Drawer (RF): Batt, 164, 12.1" H x 25.25" W x 21.4" D**|-- **Battery Drawer compartment Construction: STANDARD Diamond Plate**

Sides and Back: .100 Polished Aluminum Diamond Plate

Compartment Bottom: .125 Aluminum Sheet

Compartment Ceiling: .090 Aluminum Sheet

|-- **Compartment Door Panel: Smooth Aluminum**|-- **Compartment Finish: Diamond Plate Standard**|-- **Drawer Front: 2-point latch**

|--

|-- **Rear Access Doors: 46 3/4" Wide x 60 5/8" High**

|--

WELDING - CELL 1

Fuel Fill: CPI C1045, Open Housing, Polished Bezel - (Std)

AEV Part No: HOUS-1045

Urea Fill: CPI FG4503-1-163 Inlet Housing

BODY PROTECTION AND TRIM PACKAGE: G3/4500

|-- Bumper, Rear: HD Alum Framed w/DP pontoon covers

|-- Step, Center: 2" x 7" Grip strut, flip-up

|-- Fenders, Rear: Polished Aluminum

|-- Skirt Rails: Polished Aluminum Diamond Plate

|-- Corner Caps: 17.3" High, Alum Diamond Plate

If there is a body drop, add the appropriate height to Corner Caps.

|--

|-- Front Stone Guards: 17.3" High, Alum Diamond Plate

If there is a body drop, add the appropriate height to Stone Guards.

|-- Rear Kick Plate: Polished Aluminum Diamond Plate

|-- Recessed Tag Area: Polished Aluminum Diamond Plate

|-- Location: Centered in the kick plate

|-- Tag Light: Kinequip LED #132703C

|--

|-- Rear Deflector: NONE

(2) Rear Door Hold Opens: Grabber Style, each door

AEV Part No: HOLD-16N (2)

Running Boards: Diamond Plate, G3/4500|-- **Mud Flaps Front: NONE**|-- **Mud Flaps Rear: Modular, Rubber**

(2) AEV Part# FLAP-M01

DESCRIPTION

|--

EXTERIOR LIGHTING / HEAT/AC / INSULATION - CELL 2**CORNER CAP LED ICC/WARNING LIGHTS**

|-- Front Corner Cap LED ICC/Warning Lights: Warnings RED/WHITE

|-- Front Center ICC Lts: (3) AMBER Kinequip LED No 112401A,
Switch w/ Headlights.

|--

|-- Rear Corner Cap LED ICC/Warning Lights: Warnings RED/AMBER

|-- Rear Center ICC Lts: (3) RED Kinequip LED No 112401R
Switch w/ Headlights

|--

|-- ICC Warning Lights Switched: Primary Only

|--

Tail Lights, Whelen LED Combinations , ILOS, Non FORD chassis|-- ***Side Marker Lights: (2) RED Kinequip LED No 112401RD***
Switch w/ Headlights.|-- ***Stop/Tail, Whelen M6 Series, LED, Pair***|-- ***Turn, Whelen M6 Series, LED, Pair***|-- ***Back up, Whelen M6 Series, LED, Pair***|-- ***M6 Series Flange, Chrome Plated, Std: Three Pair***|-- ***Note: Standard Back-up Alarm Installed***|-- ***Access Panel: NONE Required***

|--

Patient Area Turn and Stop Light Indicator: None
Third (3rd) Brake Light: Kinequip KFL-3BLO1 LED
LOCATION: Over Rear Access Doors.
Do not cut traditional hole.
Just screw and wire holes required.

|-- Light is to steady burn, no flash

SCENE/FLOOD LIGHTS (LED-M9 Series)|-- ***Left Scene Lights: (2) LED-M9, Whelen***|-- ***Flanges: Above M9 Scene lights, Incorporated into lights***|-- ***Left Flood Activate: Left Flood Switch***|-- ***Right Scene Lights: (2) LED-M9, Whelen***|-- ***Flanges: Above M9 Scene lights, Incorporated into lights***|-- ***Right Flood Activate: Right Flood Switch and open CSE Door***|-- ***Rear Load Lights: (2) LED-M9, Whelen***|-- ***Flanges: Above M9 Scene lights, Incorporated into lights***|-- ***Activate: Rear Flood Switch, Reverse and Lead RA Door***|-- ***Add Activation: All Scene & Load Lights in Reverse***

HEAT AND AC

DESCRIPTION

HVAC ACC Ducted in Ceiling (AC Heat Unit) - Vertical Diesel G4500
Mounted Behind the Attendant Seat Base

- |-- AC Evaporator Location: Behind Attendant Seat on the floor
- |-- A/C Condenser: O.E.M.
- |-- AC Hoses: GoodYear Galaxy
- |-- Heater Hoses: EPDM - Nomex Rubber (per Ford QVM)
- |-- Side Plenum Grille, Return Air: Stamped Powder Coated Steel
- |-- Filter, Washable Carbon Pre-Filter
- |-- AC COMPRESSOR: Tee into O.E.M.
- |-- Ducted AC Delivery: insulated & foil wrapped, 10 registers
- |-- **Thermostat, Rear A/C, Analog, ACC Systems**

Thermostat located in A/A. See Drawing.

CEILING PANELS : ACM Gloss White
MATL-CEILING

- |-- Dome Lts, LED K15: Kinequip, (4) Streetside, (4) Curbside
- |--

|-- **Timer, Spring wound Constant Hot, Check out, 15 Minute**
Located on curbside wall at head of squad bench.

- |-- **Timer to Power: Street side DOMES, High intensity**
- |--

- |-- IV Hook No 1: Hook 07 w/ Velcro bag stabilizer - STD
- |-- LOCATION: Over head/chest area, primary patient on COT
- |-- IV Hook No 2: Hook 07 w/ Velcro bag stabilizer - STD
- |-- LOCATION: Over head/chest area, secondary patient on S/B
- |--

|-- Recessed C/S Grab Rail, ceiling: 1.25 Dia..... 3 pt, 72in, Gray Antimicrobial
Grab Rail will be recessed in a ABS pan.

AEV Part No: RAIL-BK72CS

- |-- Streetside Grab Rail: None

Insulation PKG:

|-- Insulation: Circumferential PKG, Reflective w/ Air cell core
single layer reflectix

- |-- Insulation: Entry Door, Reflective w/ Air cell core
- |-- Insulation: Floor, 1/2" Block Foam

Generation 7 Floor Design

- |-- Insulation: Walls/Ceiling, Additional : NONE
- |-- Stepwell Insulation: None

- |-- **Light Bar Alternative, (4) Across Front, 92" or wider**

In Addition to Standard Front Three (3) Body Warning Lights. Seven (7) Total Lights Across Front of Body.

DESCRIPTION

- |-- *Front of Module M Series LED System - 92" and wider*
- |-- *Whelen, M7 Series LED*
 - |-- *Flasher for LED front of module*
 - |-- *M7 Series Flange, Chrome Plated, Std: Each*
 - |-- *LED M7 Red - Two Pair*
 - |-- *Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable*
 - |-- *LED Color for Above M7 LED : RED*
 - |-- *Lens Color: Clear*
- |-- *Alternative Lightbar Switching, Prim/Sec*

|-- Rear Light Bar: NONE

M SERIES LED WARNING LT SYSTEM - G4500 - 14200 LTD

- |-- *Flasher: None, All M Series LED's Are Programmable*
- |-- *Flash Pattern: None, Internal Light Head Flasher*
- |-- *Warning Light SWITCH: center console, Primary / Secondary*
- |-- *Flash Pattern #1: SignalAlert*

This will be the Default Flash unless otherwise specified.

- |--
- |--
- |--
- |-- (2) *Grille Lights: Whelen M7 Series, LED - G-series*
 - |-- *Lights Mounted: On Center Bar of GM Grille*
 - |-- *Flanges, Chrome : Grille Lights M7*
 - |-- *LED M7 Red - Pair*
 - |-- *Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable*
 - |-- *LED Color for Above M7 LED : RED*
 - |-- *Lens Color: Clear*
- |--
- |-- (2) *Intersection Lights: Whelen M7 Series, LED*
 - |-- *Flanges, Chrome : Intersection M7*
 - |-- *LED M7 Red - Pair*
 - |-- *Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable*
 - |-- *LED Color for Above M7 LED : RED*
 - |-- *Lens Color: Clear*
- |--
- |-- (1) *Center Front Body Light: Whelen M7 Series, LED*
 - |-- *M7 Series Flange, Chrome Plated, Std: Each*
 - |-- *LED M7 White - Each*
 - |-- *Light, Whelen LED M7 White LED/Clear Lens - Non-Programmable*
 - |-- *LED Color for Above M7 LED : WHITE*
 - |-- *Lens Color: Clear*
- |--
- |-- (2) *Outer Front Body Lights: Whelen M7 Series, LED*
 - |-- *M7 Series Flange, Chrome Plated, Std: Each*
 - |-- *LED M7 Red - Pair*
 - |-- *Light, Whelen LED M7 Red LED/Clear Lens - Non-Programmable*
 - |-- *LED Color for Above M7 LED : RED*

DESCRIPTION

- |-- *Lens Color: Clear*
- |-- (4) *Upper Side Body Lights: Whelen M9 Series, LED*
 - |-- *M9 Series Flange, Chrome Plated, Std: Two Pair*
 - |-- *LED M9 Red - Two Pair*
 - |-- *Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS*
 - |-- *LED Color for Above M9 LED : RED*
 - |-- *Lens Color: Clear*
- |-- *Rear Intersection Lights, : NONE*
- |--
- |-- (2) *Outer Rear Body Lights: Whelen M9 Series, LED*
 - |-- *M9 Series Flange Chrome Plated, Std: Pair*
 - |-- *LED M9 Red - Pair*
 - |-- *Light: Whelen M9, LED, RED LED/CLEAR Lens, Non-Programmable ILOS*
 - |-- *LED Color for Above M9 LED : RED*
 - |-- *Lens Color: Clear*
- |--
- |-- *Additional Rear Warning Lights: NONE*
- |-- (1) *Center Rear Body Light: Whelen M6 Series, LED ILOS*
 - |-- *M6 Series Flange, Chrome Plated, Std: Each*
 - |-- *LED M6 Amber - Each*
 - |-- *Light: Whelen M6, LED, AMBER LED/CLEAR Lens, Non-Programmable*
 - |-- *LED Color for Above M6 LED : AMBER*
 - |-- *Lens Color: Clear*
- |--
- |--
- |--

ELECTRICAL - CELL 3

- |-- *Cab Ovhd Lights: Pair, Kinequip 440912WB, Red/White LED*
- |-- *Customer Supplied Part(s) : NONE*
- |--
- |-- *Flasher, Headlight: NONE*
- Rechargeable Flash Lt: Streamlight, SL40 Orange, installed*
 - |-- *Location: Behind the passenger's seat in the cab*
 - |-- *Powered: 12v Constant Hot*
- Hand Held Spot Light: Optronics, Blue Eye 400,000 CP*
- Hook-07: *Clip-onto spot light ring*

|-- Hardwire to Drivers Seat Base

Batteries: 2 - Battery System - G3/4500 Only

|-- Battery Make: (2) Random Make, Min 750 CCA / 65 AHR

Battery Brand must match.

|-- Batt Loc: (T3) (1) Underhood, Remainder Batt M-8

|-- Battery Switch: Cole Hersee 2484-16 Paddle, T3GM Driver seat base

Cole Hersee Paddle style battery switch powers up and shuts down the CONVERSION only!
Chassis related circuits shall remain wired in the O.E.M. configuration per Ford QVM Bulletin No 63.

LOCATION: Side of drivers' seat base.

DESCRIPTION

With Face Plate LABEL
Refer to Console for Exact Batt Sw Location.

|--

POWER Door Locks: Module Doors - Full Mod - GM

|-- Door Locks, Tied into OEM System

Module power locks are tied to the Chassis power lock system

|-- **OEM Key Fob: Included w/Chassis Unlock Mod Doors**

Must also operate the Module Power Door Locks Optioned.

|-- **Door Lock Switches : Integrated in Interior Entry door Handles**

AEV part (2) HAND-ILS

AEV Part No: SWIT-32L

AEV Part No: BOOT-01

|-- **ONLY the following doors shall have power door locks:**

|-- **Electric Door Lock: (M-1) Left Front Compartment**

|-- **Electric Door Lock: (M-2) Left Middle Compartment**

|-- **Electric Door Lock: (M-3) Left Rear Compartment**

|-- **Electric Door Lock: Rear Access Doors**

|-- **Electric Door Lock: (M-5) Right Rear Compartment**

|-- **Electric Door Lock: (M-6) Right Rear, Forward Compt**

|-- **Electric Door Lock: Curbside Access Door**

|-- **Electric Door Lock: (M-7) Right Front Compt**

|-- **Door Unlock Switch, Momentary, Exterior, hidden**

AEV Part No: SWITCH-32L

AEV Part No: BOOT-01

NOTE: Installation of Remote Door Lock Switch feature may increase likelihood of unauthorized entry into vehicle. By checking this option, purchaser further agrees to hold AEV or chassis manufacturer harmless for any loss of vehicle or contents caused by unlawful access.

|-- **Location: Front Grille/Bumper Area**

|--

Circuit Board: RMR Rail System, W/ LED Diagram GM

|-- Master Switch: Front Only

|-- Circuit Protection, 12V: Blade Breaker - Manual-reset

|-- Sequencer/Load manager: NONE

|-- Ind Light Flasher: Thru 14S Flasher Unit

|-- Console, Engine Cover: OEM, Plus Vac Formed ABS Cap-GM

Battery Switch to be located on right side of Driver's Seat base.

|-- Type 3 GM LED Rocker switches Front and Rear Swtich Panels

|--

|-- Smart Volt Meter: (1) Kinequip 8.0 thru 16.0 Volts, Digital w Low voltage buzze

AEV Part No: GAGE-KVOLT

DESCRIPTION

- |-- Engraved LOGO: AEV TraumaHawk
- |-- Indicator Light: AMBER "Compt Open" light
 - |-- Flashing light: Activate w/ ANY compartment door switch.
- |-- Indicator Light: GREEN "Amb Pwr" light
 - |-- Steady burn light: Activate with Conversion power switch
- |-- Indicator Light: RED "Door Ajar" light
 - |-- Flashing light: Activate w/ ANY Mod entry door switch.
 - |-- Door/Compartment Ajar Buzzer: None
- |-- Illumination strip LED for Front and rear switch panels 12v
- |--
- |--

|-- **Console, radio, add-on, in cab, Triple note book slot**

Room for radio's in front. Triple notebook located rear of radio storage.

|-- **Drink Holders for Additional Console, Big Gulp Size**

|-- **Drink Holder Location: Rear**

|--

|-- **Glove Storage: (4) Glove Box Storage Across Rear**

Back-up Alarm: Standard

|-- Cut Off Switch: Auto reset ,momentary style

Ground Straps, Module to Frame: (Qty 4) Braided

Grind/Clean each ground site on the O.E.M. frame to bare steel.

Use 3/8" - UNC x 1 1/2", Grade 8 hex head bolts, Nuts, and external tooth lock washers. Tighten to minimum 20 Ft/Lb.

Converter , 125V to 12V: NONE

Inverter : Vanner 20-1050 CUL-DC - Full Mod

AEV Part No: INVE-1050DC

|-- **Portable Equip Charging Circuits: Included in Inverter**

|-- **PREWIRE LOCATION: (1)Cab Console, (1) Behind A/A**

|-- **Portable Equip Pwr Source: Ignition and/or Shoreline**

Reference 3.7.7.2 and Figure 7 in KKK-A-1822E

|-- **Battery Charger/Conditioner: 55A - Built into Inverter**

|-- **Built-in Battery Charger: Enable - Wire to Batteries**

|-- **Inverter Location: M-2 (LFM) Compartment**

|-- **On Floor near wall #1**

|-- **Lexan Cover: Over Inverter**

|--

Low Voltage Indicator: Amber with Buzzer

COMMUNICATION RADIO(S) RELATED

|--

RADIO POWER

|-- Radio Power No 1: 30A, Pos and Neg, 10 awg Wires

|-- Radio Power Source: Battery Switch Hot

DESCRIPTION

- |-- LOCATION: Behind Passenger's Seat
- |-- Radio Power No 2: 30A, Pos and Neg, 10 awg Wires
- |-- Radio Power Source: Battery Switch Hot
- |-- LOCATION: Behind Action Area Board

ANTENNA LEADS

- |-- Coaxial Cable, No 1: Type RG-58U, No connectors
 - |-- ORIGINATION POINT: Roof Port No 1
- Roof Port No 1 is lined up with the edge of the curbside entry door, and centered side to side as possible

- |-- Port Plate: None - Access thru center upholstery panel
 - |-- TERMINATION POINT: Behind Passenger's seat w/ 36" Tail
 - |-- *Coaxial Cable, No 2: Type RG-58U, No connectors*
 - |-- *ORIGINATION POINT: Roof Port No 2*
- Roof Port No 2 is located approximately 24 inches back rearward of roof port #1.

- |-- *Port Plate: None - Access thru center upholstery panel*
- |-- *TERMINATION POINT: Behind Action Area Box w/ 36" Tail.*
- |-- Patient Area Radio : None
- |--

125V SHORE LINE AND OUTLETS

- |--
 - |-- *Shore Line Inlet: 20A Twistloc, Pass-Seymour, ILOS*
 - |-- *Inlet location: Aft of Left Front compartment*
 - |-- ****125 Volt OUTLETS****
 - |-- 125 VAC Outlet, No 1: 15A, Hospital Grade, IVORY
- All 125 VAC outlets shall be back lighted when power is applied to the outlet.

- |-- LOCATION: Action Area, standard location
- |-- Outlet mounting ORIENTATION: Vertical
- |--
- |-- 125 VAC Outlet, No 2: 15A, Hospital Grade, IVORY
- |-- LOCATION: RF ALS, (See Drawing)
- |-- Outlet mounting ORIENTATION: Vertical
- |--

****INTERIOR 12 Volt OUTLETS****

- |-- 12V Outlet, No 1: Power Point Double Outlet- Wire thru Med Isolator
 - |-- LOCATION: Action Area, standard location
 - |-- Outlet mounting ORIENTATION: Vertical
 - |-- Power Source: Medical Isolator , Batt Sw Hot
 - |--
- Siren: Whelen, 295SLSA1, Standard G3/4500
- |-- Location, Siren Head: Front of engine cover Console
 - |-- Siren Spkr: Federal # ES100-ESMFT-EF, G 3500/4500 std
- This speaker is a recessed mount in Bumper

- |-- Siren / Horn Switch: In Cab Console
- This switch shall select horn ring output: Siren Functions OR O.E.M. Horn

DESCRIPTION**Air Horn System: BUELL**

|-- **Air Horns ACTIVATION: Single Foot Switch / Solenoid Valve N**

Foot switch located on drivers side. \par AEV Part No: SWIT-12A

AEV Part No: VALV-01

|-- **Air Tank Mounted to Frame Rail**

|-- **Emergency Master Hot**

|-- **Compressor: Buel #6540, 20% Oil less Intermittent Duty**

|-- **Compressor Location: M6 Compartment**

|-- **Air Horn Location: Through Front Bumper, G3500/4500**

Thru the front bumper.

|-- **Left Air Horn: 12" Strombos Horn, Chrome, No 1062 (396 Hz)**

|-- **Right Air Horn: 10" Strombos Horn, Chrome, No 1061 (493 Hz)**

CABINET SHOP - Modular

|--

ALL DIMENSIONS ON ORDER WILL HAVE A VARIABLE OF + OR - 1/4"

Unless specified as a minimum dimension.

|--

Cabinet Configuration

BULKHEAD PANELS: See Station 5

See Station 5 portion of shop order to find DOOR info.

|--

Mica Color: Gloss Gray

|--

Polycarbonate Type/Color: Lexan - GRAY

|-- **Polycarbonate Handles: Full Length Extruded**

|--

|-- **Attendant Seat: EVS Executive #190060, Black 6-Point Belt ILOS**

|-- **Attendant Seat EVS Executive ,Dove Gray Black 6-Point Belt ILOS**

#190060

SEAT-EVS1900DG6

|-- **Black Insert**

|-- **BASE: Swivel base for EVS Seat Option**

NOTE: CENTER ATTENDANT SEAT WITH COT

|-- **Attendant Seat, Armrest: None**

AC CABINET: Evaporator, Std Location Behind Att Seat

|--

Bulkhead Cabinet "J": Standard

|-- Cabinet "J": Over Att Seat

|-- **Door: Single Flip Up 3/8" Lexan With Reel Torque Hinges**

|-- **Round Pull Latch: Non-locking - Chrome Finish**

|--

DESCRIPTION

CURBSIDE GLOVE CABINET: NONE

NOTE: Requires at least 72" Interior Headroom to have Glove Cabinet over C/S Entry Door !

|--

CURBSIDE UPPER: Over S/B, Mods, 4-glove dispenser at front
Gloves Horizontal

|-- **Cabinet K: (1) Opening**

|-- **Door: Single Flip Up 3/8" Lexan With Reel Torque Hinges**

|-- **Round Pull Latch: Non-locking - Chrome Finish**

|-- **Cabinet L: 4-Glove dispenser cabinet**

3/8" Lexan door hinged top. (4) adjacent slats in Lexan to access gloves.

|-- **Door: Overlay hinge, 3/8" Lexan - 4-glove dispense thru**

|--

CURBSIDE REAR STORAGE CABINET: NONE

|--

LF Cabinet, Behind Att Seat: Cabinet "H"/(Elec Cab)

|-- **Plastic Vent: (2) Total, 1 column x 8 row, Vent 01**

|-- **Door, Single Solid Flush Fitted**

|-- **TRIM: U-shaped Door, J-trim opening**

|-- **Hinge Orientation: RIGHT**

|-- **Hinge: 1 1/2" Stainless Steel Piano Hinge**

|-- **Round Pull Latch: Non-locking - Chrome Finish**

|--

RF ALS Cabinet: Standard

|-- **Cabinet I-1: Standard**

|-- **Door: Single Flip Up 3/8" Lexan With Reel Torque Hinges**

|-- **Round Pull Latch: Non-locking - Chrome Finish**

|--

|-- **Cabinet I-2: Standard**

|-- **Doors: Dual Flush Fitted**

|-- **TRIM: U-shaped Door, J-trim opening, DBL DRS**

|-- **Hinge Orientation: (1) RIGHT and (1) LEFT**

|-- **Round Pull Latch: Locking - Chrome Finish**

|-- **Hinge: 1 1/2" Stainless Steel Piano Hinge**

|-- **Outside Access: Thru M-7 (RF) Compartment door.**

|-- **Interior MICA Color: White cabinet liner**

|-- **Shelf Track: 1/2" Incremental, alum**

|-- **(2) Shelves: Adjustable with J-trim**

TOP SURFACE FINISH: Easy Grip

|--

|-- **Cabinet I-3: Custom Drawer 6" Deep**

|-- **Drawer Single Solid Wood, Flush**

|-- **TRIM: U-shaped Door, J-trim opening**

|-- **Round Pull Latch: Locking - Chrome Finish**

DESCRIPTION

|-- *Outside Access: DELETE - Block Off M-7 Access*

Right Rear Cabinet: Cover over M-5 Compartment

|--

Squad bench alternatives- Curbside seating

|-- *Curbside seating platform - Vinyl flooring to match main floor*

|-- *Squad Head storage cabinet*

Includes 3/4" countertop ledge around top.

|-- *Bio-waste/Sharps No 1: Roll-out DRAWER*

|-- *LOCATION: At head of Squad Bench, Roll out over step well*

|-- *WASTE CONTAINER: AEV 6 Quart*

|-- *SHARPS CONTAINER: 2-Gallon Sharps (#CONT-311)*

AEV Part No: CONT-311

|--

|-- *Countertop Formica- color keyed to interior one inch ledge*

|-- *Curbside seating options*

|-- *S/B Chair EVS 1790 FOLD Down Seat*

Declare color;

Declare belting system

|-- *Squad Bench Seating: EVS 48" Side Slide System*

AEV parts;

BASE-188TRS

TRAC-EVS48

There must be a minimum of 48" of available width in the location this is being installed so there will be sufficient clearance.

|-- *Squad Bench Seating: EVS 1790 with 5-point BLACK Belt*

Mickey Body Note : Wheel housings cannot exceed 6" in height, from top of floor structure to the top of the housing

|-- *Squad Bench Seating: Light Gray EVS 1790 with 5pt Black Belt*

Mickey Body Note : Wheel housings cannot exceed 6" in height, from top of floor structure to the top of the housing

|--

TOP CABINETS, - Standard, 72" Headroom

|-- *Cabinet A: Standard (72" HR)*

|-- *Shelf Track: 1/2" Incremental, alum*

|-- *(1) Shelf: Adjustable with Alum Trim*

|-- *Door: Single Flip Up 3/8" Lexan With Reel Torque Hinges*

|-- *Round Pull Latch: Non-locking - Chrome Finish*

|-- *Cabinet B: Ergonomically angled toward the CPR seat (72"HR)*

DESCRIPTION

|-- *Shelf Track: 1/2" Incremental, alum*

|-- (2) *Shelves: Adjustable mica over substrate with Alum Trim*

(1) Each side of Divider

|-- *Doors, Sliding Lexan, Mitered AL Assy: Restocking*

Hinged Top, Gas Shock installed to hold door open at 90 degrees.

(2) slam action latches with decal "Latch Here" Labels.

|--

|--

WALL CABINET: CPR Seat w/Telemetry Type 3

|-- Action Area: Standard

|-- *Bio-waste/Sharps No 1 A/A: Gray ABS Rim, Red Lexan Cover*

Box out in M-2 for Action Area only access Bio-waste.

|-- *SHARPS CONTAINER: 3-Quart Bemis Container*

|-- *WASTE CONTAINER: AEV 6 Quart*

|-- Action Area Board: See Station No 6 for content

|--

|-- Cabinet C: Standard

|-- Doors, Sliding Lexan, Mitered AL Assy: Standard

|-- Polycarbonate Handles: Full Length Extruded

|-- *Inside Access / Outside Access*

|--

|-- Cabinet D: Ergonomically Angled Cabinet Over Tele. Area

|-- *Shelf Track: 1/2" Incremental, alum*

|-- (1) *Shelf: Adjustable with Alum Trim*

|-- *Doors, Sliding Lexan, Mitered AL Assy: Restocking*

Hinged Left, Cable Stop installed to hold door open at 90 degrees.

(2) slam action latches with decal "Latch Here" Labels.

|--

|-- *Cabinet E: DELETE*

|--

|-- Cabinet F: Standard

|-- *Door, Tambour Mica over Hi-density Masonite - up/down std*

Horizontal Tambour Orientation - Slides Top

Reinforce Handle

|--

|-- CPR Side Seat: 24" inch - Single Position - Standard

|-- Back Rest: Fixed to Back Wall of CPR Seat w/clips

|--

|-- Telemetry Area: with armrest pad

|-- Telemetry Area: Mica Finish, color keyed to interior

With 3/4" Lip

DESCRIPTION

- |--
- |-- Cabinet O1: Standard
 - |-- *Shelf Track: 1/2" Incremental, alum*
 - |-- *(1) Shelf: Adjustable with Alum Trim*
- |-- Door: Single Overlay Lexan Hinged Right
 - |-- *Round Pull Latch: Locking - Chrome Finish*
- |--
- |-- P6 - 6-Point Restraint System - with CPR Seat
 - |-- (2) on Squad Bench, (1) CPR Side Seat
 - |-- S/B: (3) Sec patient restraints - 9" Sleeves Face of Bench
 - |-- S/B: (3) Sec patient restraints - 5" Sleeves By Hinge
- |--
- |--

CABINET SET - CELL 4 - MOD

Sub Floor, 3/4" Plywood, Standard

- |--
 - Flooring: Optima - Dark Gray**
 - |-- *Flooring Main Edge: 3" Recessed (1/2" deep) roll-up*
 - |-- *Rear Threshold, Stainless, 6" Wide x Full Width at rear doors*
- Install safety yellow with diagonal stripes nonskid tape over threshold.

- |-- *C/S Stepwell Threshold, Polished Diamond Plate*

|--

|--

COT MOUNT HARDWARE: (Full Size Mod)

- |-- **Ferno : ICS Charging System shallow plate, 175 connector, charger**
- ICS Kit, Complete with shallow Plate, bolt on connector to cot mount and charger system. Requires power connection from charger to power source. Install charger in ??? area.

- |-- **Cot Mnt Stryker 6392-000-002 Performance load w/floor plate - mods SAE J3027**
- SAE J3026 compliant

Not Compatible with cots other than Stryker!
This item priced for Domestic USA usage only.

MOUN-PERFORMANCE

Compatible only with properly equipped cots to the performance load.

- |-- *Add'l Cot Mount for Power Load: NONE*
- |-- *Cot Stop, Block: Stryker Power/Performance load. Install hook with kit*
- |-- *Cot mount set up for: Stryker Power-Pro*
- |-- *Cot Stop, Block: NONE*

|--

- |-- Q Straint System: NONE

OXYGEN / AIR / VACUUM System:

- |-- Oxygen Outlet No 1: Amico Console - Ohmeda/Ohio Diamond Style
- AEV Part No: OUTL-AOB

DESCRIPTION

|-- LOCATION: Action Area

|--

|-- Oxygen Outlet No 2: Amico Console - Ohmeda/Ohio Diamond Style

|-- LOCATION: Action Area

|--

|-- **Oxygen Outlet No 3: Amico Console - Ohmeda/Ohio Diamond Style**

|-- **LOCATION: Curbside Wall, over the head of the S/B**

|--

|--

|--

|--

|--

|--

|--

|--

|-- Rack No 1: M/H cylinder, AEV, Aluminum w/ (2) Pull Straps
Stra-02036 Pull Straps
Fits cylinders 7" diameter or more.

|-- Neck Strap: Connected to top strap of bottle rack

|-- Cylinder Type: OXYGEN - Green Colored Hose

Regulator connection Nut: 9/16" RH thread.

|-- Rack Location: Left Front, wall #2 near wall #3

|-- Regulator Wrench: Cast aluminum, OXYGEN w/ cable lanyard

|--

|-- Vacuum System: SSCOR regulator/gauge panel in A/A

|-- Collection Canister: Bemis, 1200 CC Capacity -J3043 retention compliant

LOCATION: In Action Area, to the left of A/A console box.

AEV Part No: HOLD-17LP

|-- VAC Plumbing: Direct from panel to canister - NO Outlet

|-- Vacuum Pump: 49 State

AEV Part No: PUMP-02LK

AEV Part No: PLAT-05

AEV Part No: Mounts = BUMP-01L (3)

|-- Location: M-2 Compartment

|--

|-- PORTABLE SUCTION UNIT : NONE

|--

TRIM / DOOR ASSEMBLY - CELL 5

|-- Soft Touch Trim Kit: None

*******DOOR DEPARTMENT - Full Mod*******

|-- Handles, Ext: Tri-mark 030-1875, Free Float, Polished CNNC finish

|-- Emergency Access Interior Release: NONE

|-- Grab Rail, (1), 18" Gray Antimicrobial Rear Entry Assist std.

AEV Part No: RAIL-BK18EF

DESCRIPTION

Located : Module interior at the rear entry, mounted to the M5 compartment filler. Rail is to be through bolted into M5.

|--

Entry Door Panels, Windows and Hardware

|-- Interior Grab Handle Color: Gray Antimicrobial

|-- **Grab Handle, CS Entry: (1) 3-pt "L" Shaped, Gray Antimicrobial**

Install CS door handle after cabinet installation. Close the doors and check for pinch points or cabinet interference.

|-- **Grab Handles, Rear Access: (2) 3-pt "L" Shaped, Gray Antimicrobial**

|-- Door Panels: Diamond Plate / Upholstery / Diamond Plate

|-- Curbside Lower Door Panel: Diamond Plate

|-- UPPER Windows: RA Doors, Fixed Tinted Glass 17.3"W x 19.3"H

WIND-H0161

|-- UPPER Window: CS Access, Fixed Glass, std tint

Walk through Door: Slide behind drivers seat fixed window

Door Hardware: Extruded Aluminum Track - Top and Bottom.

Dri-Dek Compt Floors and shelves, Red

|--

ELECTRICAL Point to Point - CELL 6

|-- IV Warmer No 1: NONE

Action Area Light: 12V, LED, Surface Mount

aev Lite-I29

|-- Light Location: Action Area

UPHOLSTERY - CELL 7

Upholstery Color: Light Gray (Dove) Vac form

|-- ***Center Trough Upholstery Color: Color Key to Rest of Truck***

|--

Uph Joint Type: Vacuum Formed - Seamless

Squad Bench seat cushion cut-outs: None

|-- Post And Wheel Cups: NONE

Head Protection: Pad over CS Entry Door

Head Protection: 2" Pad over Rear Access Doors, Full Width

PAINT - STRIPES - DECALS

|-- Undercoating : Per QVM Guidelines, STD

Reflective Tape: On painted edges of Exterior Door Frame

Compartment Finish: Diamond Plate Standard

Primary (Over All) Color: White (YZ)

|-- Flip Step Reflective/Prismatic Tape: Red/White/R/W/R/W/R

Install on rearward facing edge of flip up step at rear module entry.

DESCRIPTION

AEV Tape-RS

|-- *Tape Stripe: 3" White Reflective Inserted 5" From Top of Main Belt Line*

|-- *Paint BELT CUSTOM: Reference 14XC 17760-61*

Paint Belt: Custom Double Belt With Standard Kickup and Standard Small QRS. Red-NAV2545 or 405E2. Main belt 10" Skirtline 9". Paint Belt Will Wrap Around Corner Post and Stop at Rear Panel. Not Across Hood.

|-- *Belt ****NOT**** Across Hood*

|--

|-- *Paint Belt at Corner Posts - 1/8" Break*

The Paint Belt is to have an 1/8" cut back at each corner post to skin transition.

|-- *Pin Stripe: 1" Blue Reflective on Paint Belt Edges*

|--

|-- *Roof Paint: Color and finish quality to be GLOSSY*

The roof shall be painted, with a glossy finish, but not sanded and buffed.

|--

|-- *Outer Section: including doors*

|-- *Full Rear Chevron including doors Standard Reflective: Double Color Spaced*

|-- *Main Color - Ruby Red Reflective*

|-- *Second Color - Lemon Yellow Reflective*

|-- *Rear Kickplate: None*

|-- *Inside of Entry Doors: None*

Lettering: Reference 14XC 17760-61

Blue Reflective, Block Font

Unit # 4 and Medic 5

NMPRC 12327 On Fenders

|--

Drip Rails: Bright Aluminum, De-burred and rounded corners

Include a drip rail over the C/S Entry Door.

DETAIL - SHIP LOOSE ITEMS

|-- Drip Rails: Detail-Refer to Paint Section for Drip Rail Information

Include a drip rail over the C/S Entry Door.

|-- **Check front of W/O under chassis section for Add'l items**

|--

|-- *Owner's Manual DVD ship loose*

|-- *AEV Owners Manual, Printed w/ Wiring Schematics, EACH Ship Loose*

A printed version of the Owner's manual will be provided in an AEV ring binder.

|-- *Amico O2 Minder, Transducer: NONE*

DESCRIPTION

Glove Holder, Ship Loose: NONE

|--

OEM Key Fob, Additional, GM/Chevy Chassis

|--

Decals: KKK / DOT Pkg, Blue/White reflective - Ship Loose

|-- **Decals: Install 32" Star of Life on Mod Roof**

|--

Decals: NO SMOKING & SEATBELT, installed, cab & pt. area.

|--

AEV Logos: Installed on unit per AEV standard locations

Fire Extinguisher, 5 pound, shipped loose, Std

AEV Part No: EXTI-01

Reflector Pkg: Body - 2ea, Side Fr Amber, Side Re Red, Rear

Stick-on reflectors: Peterson "Spitfire" B484R and B484A

LOCATIONS: In lower corners of module

(2) - (1) each side and Front - AMBER

(2) - (1) each side and Rear - RED

(2) - On Rear of body - RED

|--

Convex Mirrors: None

STD Regulator, Oxygen, Fixed output @ 50 psi +/-5 , CGA 540, Ship Loose

Post And Wheel Cups: NONE

Spare Tire: Refer To Chassis Section to See if it gets one.

Primary Cot: NONE included

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Secondary Stretcher: NONE included

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Indemnification Statement

The purchaser agrees to defend, indemnify and hold AEV harmless from any claims, costs (including actual attorneys' fees), damages and liabilities caused in whole or in part by any alteration or modification of, or changes or additions to the Purchased Products OR use of product for purposes it was not designed or intended for.

== 172x95 T-3 G4500 14,200 Base Price - 10.110 10/26/15 ==

GENERAL CONVERSION

WORK ORDER STATUS:

|-- For Confirmation

|-- CHANGE ORDER POLICY

|-- After Confirmation, Prior to Engineering

Change Fee is \$50 Per Item, Plus Option Cost

|-- After Confirmation, After Engineering Start

Change Fee is \$100 Per Item, Plus 150% Option Cost

Special order or non-stocking parts that are purchased for any ordered option that is subsequently

DESCRIPTION

deleted will be charged for and shipped loose.

|-- After Confirmation, After Production Start
Change Fee is \$100 Per Item, Plus 200% Option Cost

Special order or non-stocking parts that are purchased for any ordered option that is subsequently deleted will be charged for and shipped loose.

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|-- ***END OF ORDER***